

Information session on higher education

- June 12 2025 online conference
- Start time: 1:30pm (EN)
- Q&A : at the end of the presentation (your microphone is muted for now)
- Please read the chat carefully to see if your question has already been asked
- The presentation will be e-mailed to you with all links





Delphine DIEUDONNE
International Welcome Desk – ULB



- ▲ The missions of the International Welcome Desk
- ▲ European and non-European distinction
- ▲ Visa and blocked account
- ▲ Accommodation in Brussels
- ▲ Registration with your local municipality (*commune*)
- ▲ Health insurance (*mutuelle*)
- ▲ Open a bank account
- ▲ Integration at the ULB
- ▲ Goin' app
- ▲ Contacts



Tristan TRAFALSKI
Service des inscriptions – ULB



Registration procedures

- ▲ Dates and deadlines
 - ▲ Registration fees
 - ▲ Registration procedure
 - ▲ Online application form
 - ▲ Required documents
 - ▲ Admission requirements
 - ▲ Need help?
 - ▲ Contact
-

The missions of the International Welcome Desk

- Welcome international students and researchers;
- Manage blocked accounts;
- To create a welcome strategy and to improve the arrival and integration of all new international students/researchers on campus.

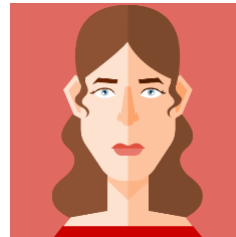
We would like to remind you that the ULB International Welcome Desk can help you with questions relating to visas and residence permits. **However, we are not in a position to speed up the application process with the Immigration Office or the town halls.**

Are you an Exchange student? The [Service de la mobilité étudiante](#) (SME) and your Faculty will take care of you.

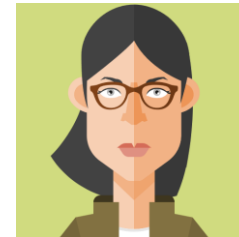
Who are we?



Delphine Dieudonné
Head of the IWD and in
charge of welcoming
international researchers

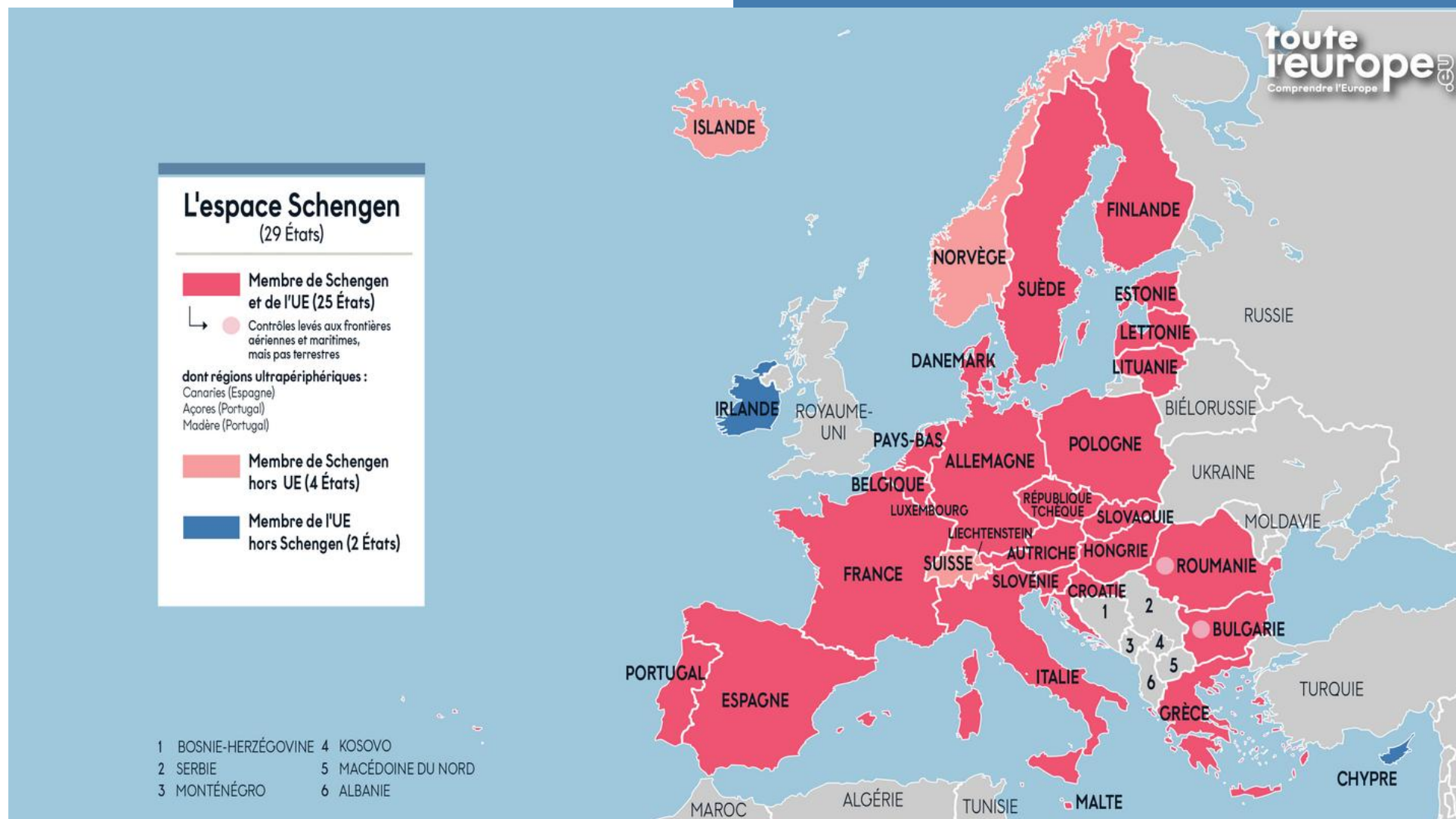


Alix Colomb
Blocked accounts
manager and support for
the IWD



Rabia Bellaouadil
Welcome strategy and
support for the IWD





- **Visa application** with your local Belgian embassy or consulate
- **Required documents :**
 - Admission letter
 - Passport
 - Proof of sufficient financial resources
 - Health insurance (*mutuelle*)
 - *Formulaire standard*
- **Deadline :** as soon as possible (one month in advance AT THE LATEST)

Visa (general)



- **Admission letter** : letter delivered by the ULB on the online application platform
- **Proof of sufficient financial resources**
 - Scholarship certificate
 - A commitment by a guarantor to take charge of the student (called *Annexe 32*). The guarantor must fulfill precise conditions
 - Solvency Certificate (blocked account certificate)
- **Health insurance**
 - Private Schengen-type health insurance taken in your home country, valid for at least 3 months after your arrival in Belgium
 - Certificate of a Belgian health insurance (*mutuelle*) that certifies you will be registered with them at your arrival
- **Formulaire standard**



Visa (details)



Annexe 1 Annexe 2

Annex 1 requested by the Belgian authorities

Annexe 1 de l'arrêté ministériel du 28 mars 2022 déterminant les formulaires standard visés aux articles 99, 103 et 104/3 de l'arrêté royal du 8 octobre 1981 sur l'accès au territoire, le séjour, l'établissement et l'éloignement des étrangers.

MODÈLE DE FORMULAIRE STANDARD

pour l'obtention d'un visa ou d'un titre de séjour en tant qu'étudiant(e) (ressortissant d'un pays tiers), visé à l'article 99 de l'arrêté royal du 8 octobre 1981 sur l'accès au territoire, le séjour, l'établissement et l'éloignement des étrangers

Logo de l'établissement d'enseignement supérieur (*facultatif*) :

Je, soussigné(e) ⁽¹⁾

En ma qualité de représentant(e) de ⁽²⁾ :

Confirme que l'étudiant(e) ci-dessous :

Nom :

Prénom :

Date de naissance :

Nationalité :

- ☐ A obtenu une **inscription définitive** pour suivre des études supérieures à temps plein en qualité d'étudiant(e) régulièrement inscrit(e) durant l'année académique 20... - 20...
- ☐ Est accepté(e) au sein de l'établissement d'enseignement supérieur susmentionné comme **étudiant d'échange** du .../.../20... au .../.../20...
- ☐ Est inscrit(e) à une **année préparatoire** durant l'année académique 20... - 20...
- ☐ Est admis(e) aux études en vue de suivre des études supérieures à temps plein durant l'année académique 20... - 20... avec comme date ultime d'inscription le .../.../20... ⁽³⁾
- ☐ Est admis(e) à une **année préparatoire** durant l'année académique 20... - 20... avec comme date ultime d'inscription le .../.../20... ⁽³⁾
- ☐ Est inscrit(e) à un **examen ou une épreuve d'admission** pour suivre des études supérieures à temps plein durant l'année académique 20... - 20...



is the Annexe 2 of your admission letter and is already filled

Annexe 2 : Formulaire standard pour l'obtention d'un visa ou d'un titre de séjour en tant qu'étudiant(e) en application de l'article 99 de l'AR du 8/10/1981

Je, soussignée, CALISKAN Meltem

En ma qualité de représentante du Service des Inscriptions de l'Université libre de Bruxelles

Confirme que l'étudiant ci-dessous

Nom :

Prénom :

Date de naissance :

Nationalité :

Est admis aux études en vue de suivre des études supérieures à temps plein durant l'année académique 2024-2025 avec comme date ultime d'inscription le 30/09/2024

Intitulé du grade académique correspondant au programme d'études :
Master de spécialisation en microfinance

Le programme d'étude comprend un nombre total de 60 crédits ECTS, pour l'ensemble de la formation, sous réserve d'ajouts d'enseignements complémentaires qui pourront être imposés à l'étudiant(e), ou de dispense(s) qu'il/elle aurait obtenue(s) (avec un minimum de 54 crédits par année académique).

Cette année académique, l'étudiant effectuera une mobilité, dans le cadre d'un programme de l'Union ou un programme multilatéral comportant des mesures de mobilité ou d'une convention entre deux établissements d'enseignement supérieur ou plus, dans un ou des établissements d'enseignement supérieur situé(s) dans un autre Etat membre de l'Union européenne en vue d'acquérir un certain nombre de crédits ou un diplôme conjoint (unique ou multiple):

☐ OUI

☒ NON

Si oui : la durée de la mobilité est à priori de 6 mois.

Fait à Bruxelles, le 1 août 2024

Signature du représentant de l'établissement susmentionné :

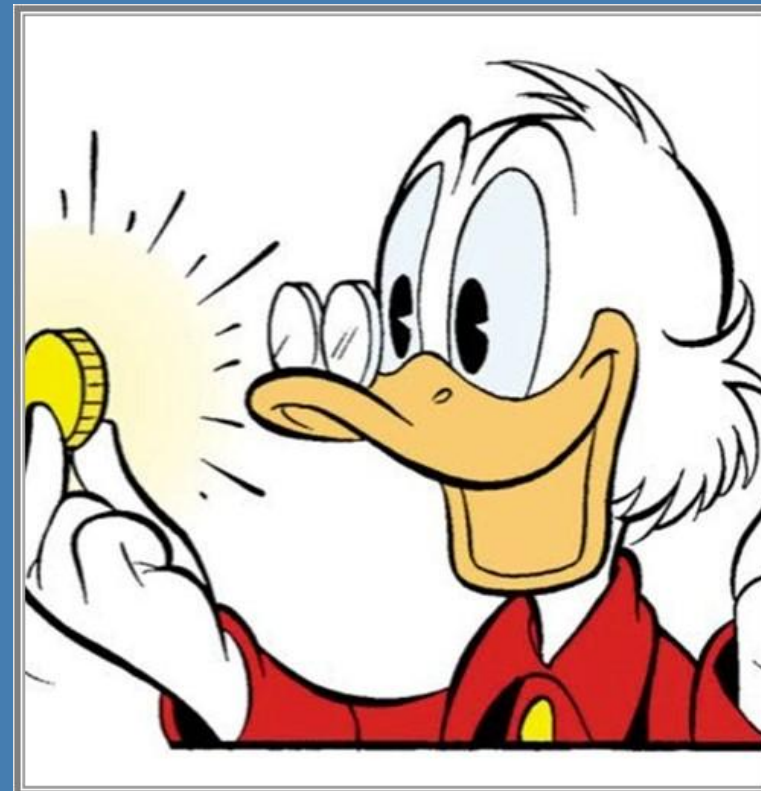
 

- **Online blocked account application [form](#)**
- **Required documents :**
 - Admission letter
 - Passport
- **In practice:**
 - 835€ / month of stay (provisional amount)
 - 2131,28€ / month if family reunification
 - 150€ administration fee
- **Deadline :** as soon as possible (one month in advance AT THE LATEST)

You can find more information [here](#)

Or contact us directly:

blocked.account@ulb.be



- To book your accommodation in Brussels before you arrive, the Université Libre de Bruxelles recommends its partner platform Studapart
- **Many other platforms :**
 - <https://www.brukot.be/>
 - <https://housinganywhere.com/fr/>
 - <https://www.immoweb.be/fr>
- **Facebook groups :**
 - https://www.facebook.com/groups/195527370457521?locale=fr_FR
 - <https://www.facebook.com/share/NuiUXZjRAFG9jp6p/>
- **Your accommodation must allow for domiciliation :** domiciliation is the obligation to register with your local municipality (*commune*) with the address of the accommodation you are renting in your own name. It is normally always possible to be domiciliated in Belgium with a rented accommodation, unless it is explicitly specified in your rental agreement that domiciliation is not possible. If you have any doubt, please ask the landlord before signing your rental agreement

More information on the [The Housing Office page](#).



Accommodation in Brussels



- **Make an appointment with your local town-hall** : visit the website of your town-hall to check how you should make an appointment (by phone, by email or online)

- **Required documents for your appointment:**

- Passport
- ULB registration letter
- Proof of sufficient financial resources
 - guarantor
 - scholarship
 - or a blocked account
- Health insurance certificate (*mutuelle*)
- Formulaire standard*



- The local police will visit you and check that you do reside at the address you provided (do not forget to put your name on the bell and the letter-box)
- Your residence permit : you will first receive the codes of your residence card by post, and then you go to your local town-hall to collect your card (instructions for this will be provided with the codes)



Registration with your local municipality (commune)



- **Mandatory registration** covers your health costs in Belgium
- **Many companies** : *Partenamut, Mutualité Chrétienne, CAAMI...* compare them [here](#)
- **The cost and cover** varie according to the insurance company you choose, but for each health expense, always a part remaining at your charge

Numerous health and well-being services offered by the ULB at a very low cost : medical center with specialised doctors, psychologists, etc.

[Healthcare and well-being - ULB](#)

Health insurance (mutuelle)



- **Many banks** : ING, BNP, Belfius... compare them [here](#)
- To open a Belgian bank account you must first have received the *Annexe 15* (document issued by your municipality/*commune*, other required documents : passport/identity card (for European citizens), ULB registration letter, rental contract
- To open a bank account earlier even before moving to Belgium, you can open an online bank account with a neo-bank : Revolut, Wise, Nickel, etc.
- **Deadline** : as soon as possible

Open a bank account



- *La Semaine d'Accueil des Nouveaux Étudiants (SANE) on September 10 on the Solbosch campus :*
 - Welcome and information session for new international students
 - Stands
- **ULB events** (*Fighting November Blues, Cocktail des ambassadeurs, etc.*)
- **Intensive French courses** given by ULB Langues this summer (test on August)



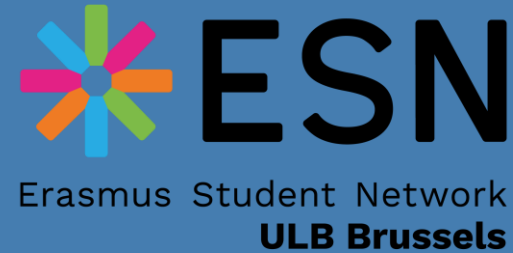
Integration at the ULB



- International student association present in more than 40 countries
- Students helping students whether you are an exchange student (Erasmus) or regularly enrolled at the ULB (bachelor or master).
- Different types of activities (cultural, sport, evening events, and travels)
- Buddy System : Would you like someone to help you (documents, accommodation, jobs)? Would you like to discover the local culture and practice the language? Would you like to meet local students? A platform available in English/French/Italian/Spanish to help you and share your experience in this new city!



Integration at the ULB

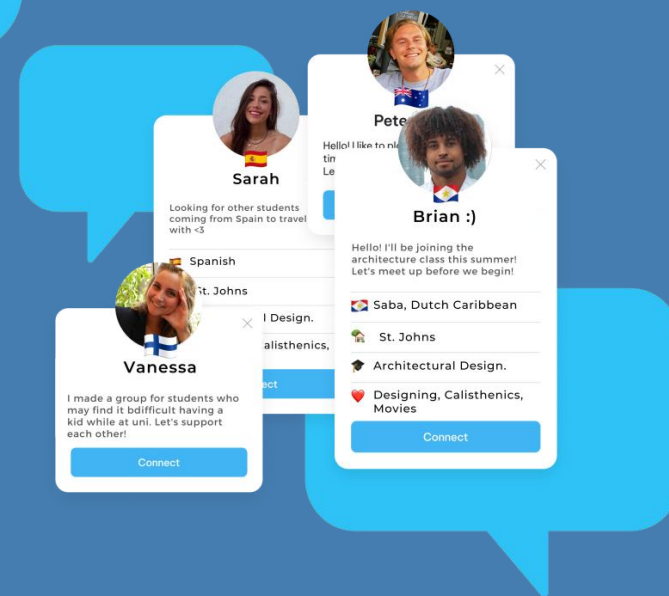


Buddy System

- **Application** on which students can make contact before arriving in Belgium, in Brussels, and at the ULB in order to create strong links before the start of the academic year and to exchange throughout the year
- **Students are given the opportunity to create discussion groups** based on hobbies, etc.
- Download the application : [Goin' Connect - Registration \(goinconnect.com\)](https://goinconnect.com)



Integration at the ULB



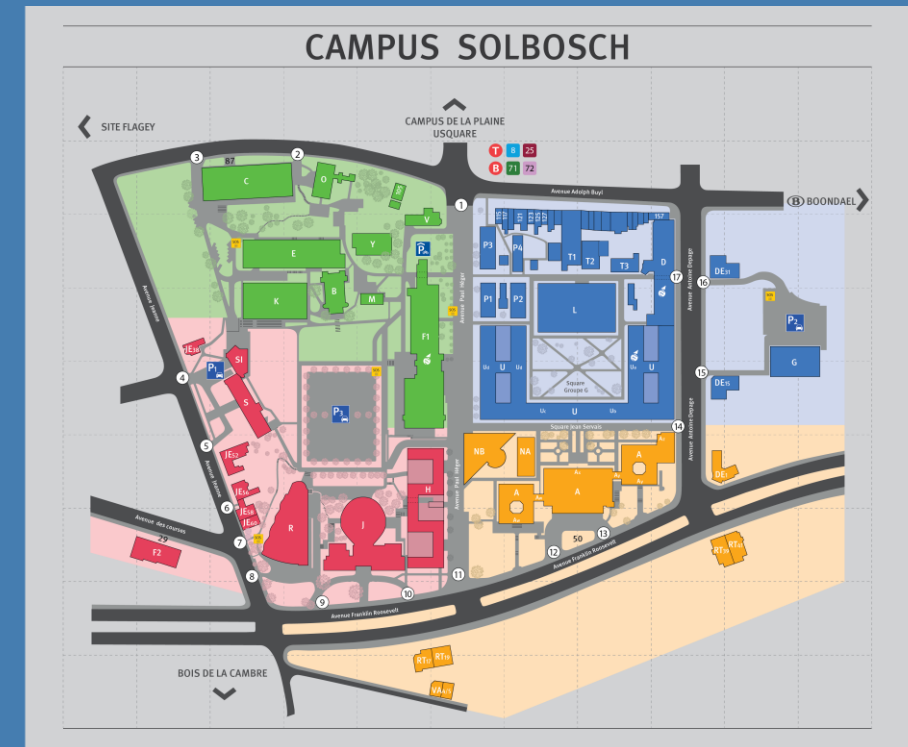
- Registration office : inscriptions@ulb.be
- Studies info desk : infor-etudes@ulb.be
- Your [Faculté/institut/école](#)
- The International Welcome Desk (Building JE52) welcome@ulb.be

ULB [Our web page](#)

 [Book an appointment with us](#)

 [Our Instagram account](#)

Join us :





Complete your registration at ULB

- ▲ [Tutorial](#) to watch or rewatch
 - ▲ Registration to be completed from June 24 via the application form
 - Submission of the remaining missing documents
 - Diploma, transcripts, etc.
 - Deadline: 10/25
 - Some have already been submitted if the application file was complete (not all).
 - ▲ Final registration is effective if:
 - The application file is complete.
 - The €50 deposit is paid before 10/31 (via the MonULB portal). The remaining tuition fees must be received by 01/02 at the latest.
-



Once the registration is complete

▲ MonULB becomes your student portal

- All useful certificates and attestations (registration certificate, public transport attestation) are available

▲ The student card

- **For regular students**

Available from September at the Registration Office (Solbosch Campus, Building S, 4th floor) **if the correspondence address is abroad.**

Delivered to the correspondence address **if it is located in Belgium.**

- **For exchange students (Erasmus):**

Available in September at the Student Mobility Office (SME).



Equivalence of the secondary school diploma (Bachelor only)

- ▲ Request must be submitted by July 15 at the latest!
 - For candidates in their final year of secondary school.
 - Students who have already graduated from secondary school have already submitted their application.
- ▲ To be submitted by November 30 at the latest!
- ▲ Be very careful about the access granted by the equivalence

-> Please provide the Equivalences Service with all documents proving access to the intended field of study in the country of origin:

- * Enrollment certificate
- * Selection/admission certificate
- * Grade transcripts

Reorientation is possible only for students who do not have access (the only option).

DAES (be mindful of deadlines, which can be a source of stress) or admission exam.

→ It is necessary to start early and not wait until the last minute!

Key dates





Key Points

REMINDER: Registration remains provisional for students awaiting secondary school diploma equivalence (to be regularized before December 1, 2025). The issuance of the equivalence is handled by the Equivalences Service of the Wallonia-Brussels Federation (FWB).

ATTENTION: If you have not received a positive decision for your visa, please unregister before **November 30** to avoid being liable for the full tuition fee and to ensure that the year is not counted towards your funding eligibility.

Questions/answers

- Raise the hand  to speak
- We'll reactivate your microphone
- You can also ask your question in the chat
(Q/R)
- Please read the chat carefully to see if your question has already been asked
- The presentation will be e-mailed to you with all links

