

Information session on higher education

- May 28, 2026 online conference
- Start time: 11:30am (EN)
- Q&A : at the end of the presentation (your microphone is muted for now)
- Please read the chat carefully to see if your question has already been asked
- The presentation will be e-mailed to you with all links





Delphine DIEUDONNE
International Welcome Desk – ULB



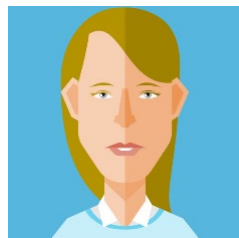
- ▲ The missions of the International Welcome Desk
- ▲ European and non-European distinction
- ▲ Visa and blocked account
- ▲ Accommodation in Brussels
- ▲ Registration with your local municipality (*commune*)
- ▲ Health insurance (*mutuelle*)
- ▲ Open a bank account
- ▲ Integration at the ULB
- ▲ Contacts

- Welcome international students and researchers;
- Manage blocked accounts;
- To create a welcome strategy and to improve the arrival and integration of all new international students/researchers on campus.

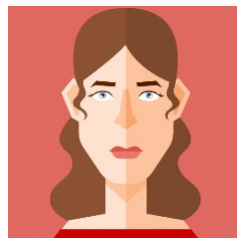
We would like to remind you that the ULB International Welcome Desk can help you with questions relating to visas and residence permits. **However, we are not in a position to speed up the application process with the Immigration Office or the town halls.**

Are you an Exchange student? The [Service de la mobilité étudiante \(SME\)](#) and your Faculty will take care of you.

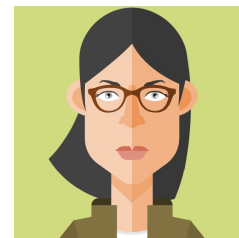
Who are we?



Delphine Dieudonné
*Head of the IWD and in
charge of welcoming
international researchers*

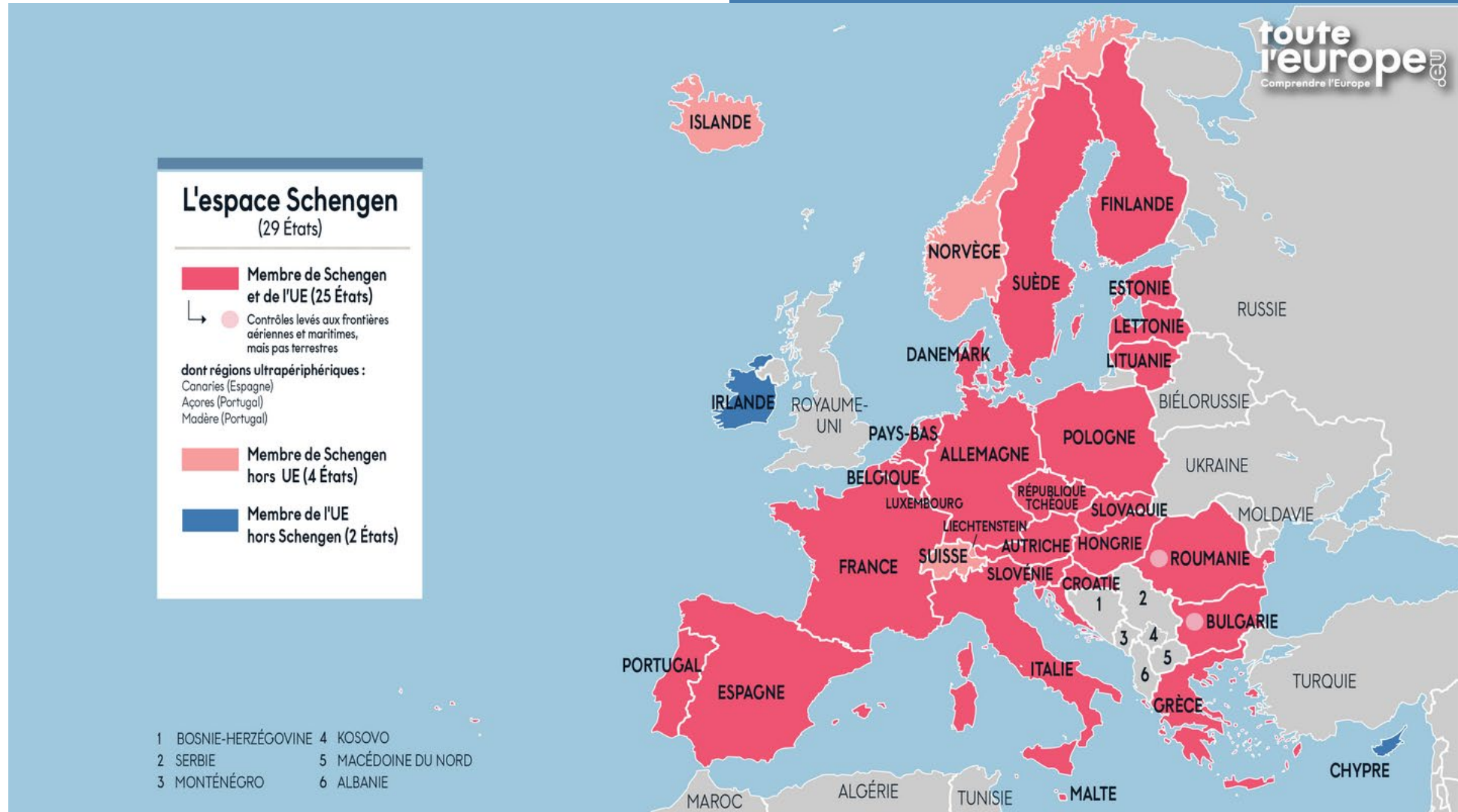


Alix Colomb
*Administrative assistant at
the IWD - Blocked account
administrator*



Rabia Bellaouadil
*Administrative assistant at
the IWD*





- Visa application with your [local Belgian embassy or consulate](#)

Visa type D – long stay for studies

⚠ You cannot stay in Belgium longer than 90 days with a type C visa. The type C visa is only for short stays.

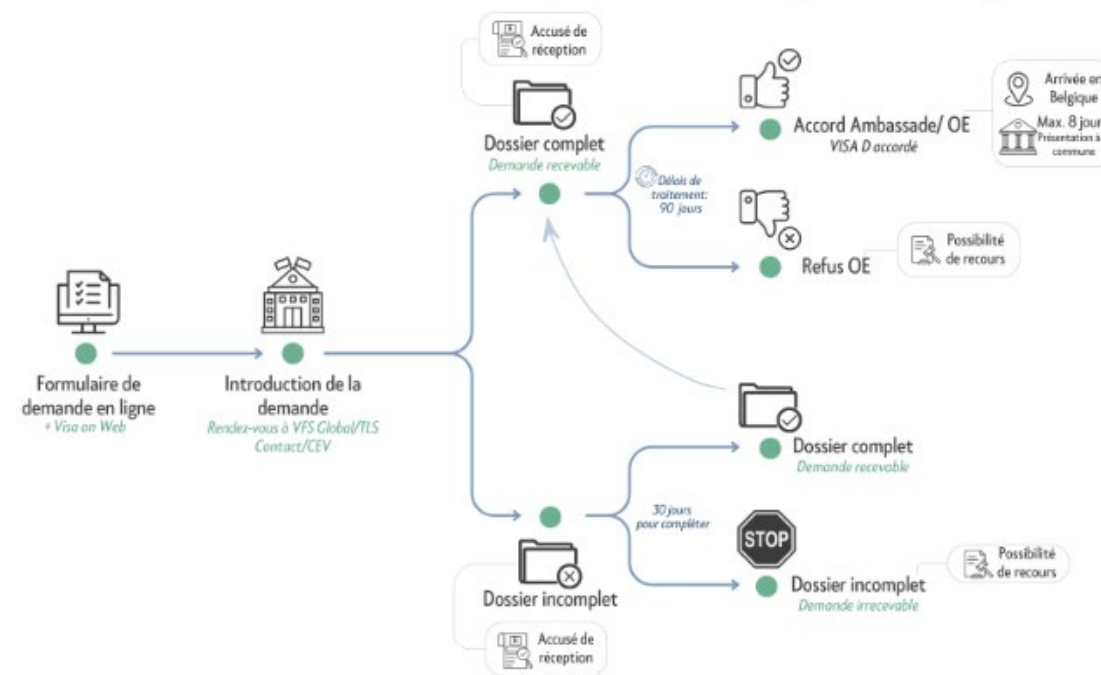
- **Required documents :**

- Admission letter
- Passport
- Proof of sufficient financial resources
- Health insurance (*mutuelle*)
- Formulaire standard
- proof of payment of [the fee](#)
- [a medical certificate](#)
- a criminal record check

- **Deadline :** as soon as possible (3 months in advance AT THE LATEST)

Visa (general)

Introduire une demande de visa pour **études** depuis **l'étranger**

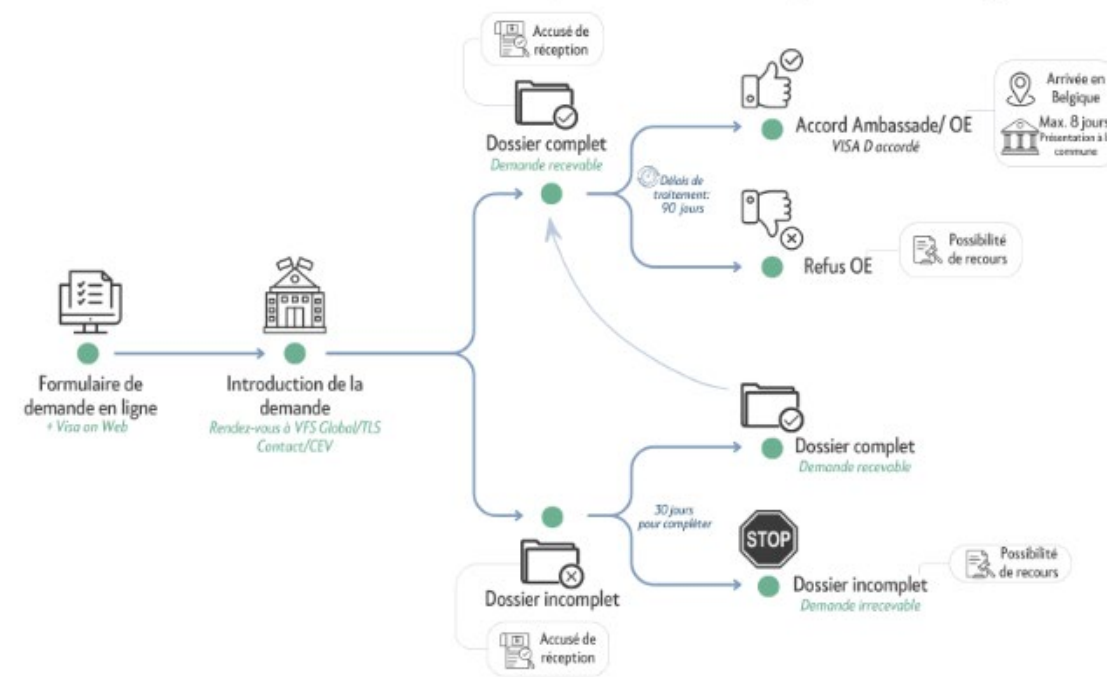


IbZ, office des étrangers, (n.d.), [introduite à l'étranger \(visa D\) | IBZ](#)

- **Admission letter** : letter delivered by the ULB on the online application platform
- **Proof of sufficient financial resources**
 - Scholarship certificate
 - A commitment by a guarantor to take charge of the student (called *Annexe 32*). The guarantor must fulfill precise conditions
 - Solvency Certificate ([blocked account certificate](#))
- **Health insurance**
 - Private Schengen-type health insurance taken in your home country, valid for at least 3 months after your arrival in Belgium
 - Certificate of a Belgian health insurance (*mutuelle*) that certifies you will be registered with them at your arrival
- **Formulaire standard** located at the last page of your admission letter



Introduire une demande de visa pour études depuis l'étranger



Ibz, office des étrangers, (n.d.), [introduite à l'étranger \(visa D\)](#) | IBZ

Annexe 1 Annexe 2

Annex 1 requested by the Belgian authorities

Annexe 1 de l'arrêté ministériel du 28 mars 2022 déterminant les formulaires standard visés aux articles 99, 103 et 104/3 de l'arrêté royal du 8 octobre 1981 sur l'accès au territoire, le séjour, l'établissement et l'éloignement des étrangers.

MODÈLE DE FORMULAIRE STANDARD

pour l'obtention d'un visa ou d'un titre de séjour en tant qu'étudiant(e) (ressortissant d'un pays tiers), visé à l'article 99 de l'arrêté royal du 8 octobre 1981 sur l'accès au territoire, le séjour, l'établissement et l'éloignement des étrangers

Logo de l'établissement d'enseignement supérieur (*facultatif*) :

Je, soussigné(e) ⁽¹⁾

En ma qualité de représentant(e) de ⁽²⁾ :

Confirme que l'étudiant(e) ci-dessous :

Nom :

Prénom :

Date de naissance :

Nationalité :

- A obtenu une **inscription définitive** pour suivre des études supérieures à temps plein en qualité d'étudiant(e) régulièrement inscrit(e) durant l'année académique 20... - 20...
- Est accepté(e) au sein de l'établissement d'enseignement supérieur susmentionné comme **étudiant d'échange** du .../.../20... au .../.../20...
- Est inscrit(e) à une année préparatoire** durant l'année académique 20... - 20...
- Est admis(e) aux études** en vue de suivre des études supérieures à temps plein durant l'année académique 20... - 20... avec comme date ultime d'inscription le .../.../20... ⁽³⁾
- Est admis(e) à une année préparatoire** durant l'année académique 20... - 20... avec comme date ultime d'inscription le .../.../20... ⁽³⁾
- Est inscrit(e) à un **examen ou une épreuve d'admission** pour suivre des études supérieures à temps plein durant l'année académique 20... - 20...



is the Annex 2 of your admission letter and is already filled

Annexe 2 : Formulaire standard pour l'obtention d'un visa ou d'un titre de séjour en tant qu'étudiant(e) en application de l'article 99 de l'AR du 8/10/1981

Je, soussignée, CALISKAN Meltem

En ma qualité de représentante du Service des Inscriptions de l'Université libre de Bruxelles

Confirme que l'étudiant ci-dessous

Nom : [REDACTED]

Prénom [REDACTED]

Date de naissance [REDACTED]

Nationalité [REDACTED]

Est admis aux études en vue de suivre des études supérieures à temps plein durant l'année académique 2024-2025 avec comme date ultime d'inscription le 30/09/2024

Intitulé du grade académique correspondant au programme d'études :
Master de spécialisation en microfinance

Le programme d'étude comprend un nombre total de 60 crédits ECTS, pour l'ensemble de la formation, sous réserve d'ajouts d'enseignements complémentaires qui pourront être imposés à l'étudiant(e), ou de dispense(s) qu'il/elle aurait obtenue(s) (avec un minimum de 54 crédits par année académique).

Cette année académique, l'étudiant effectuera une mobilité, dans le cadre d'un programme de l'Union ou un programme multilatéral comportant des mesures de mobilité ou d'une convention entre deux établissements d'enseignement supérieur ou plus, dans un ou des établissements d'enseignement supérieur situé(s) dans un autre Etat membre de l'Union européenne en vue d'acquies un certain nombre de crédits ou un diplôme conjoint (unique ou multiple):

OUI

NON

Si oui : la durée de la mobilité est a priori de 6 mois.

Fait à Bruxelles, le 1 août 2024

Signature du représentant de l'établissement susmentionné :

The blocked account procedure

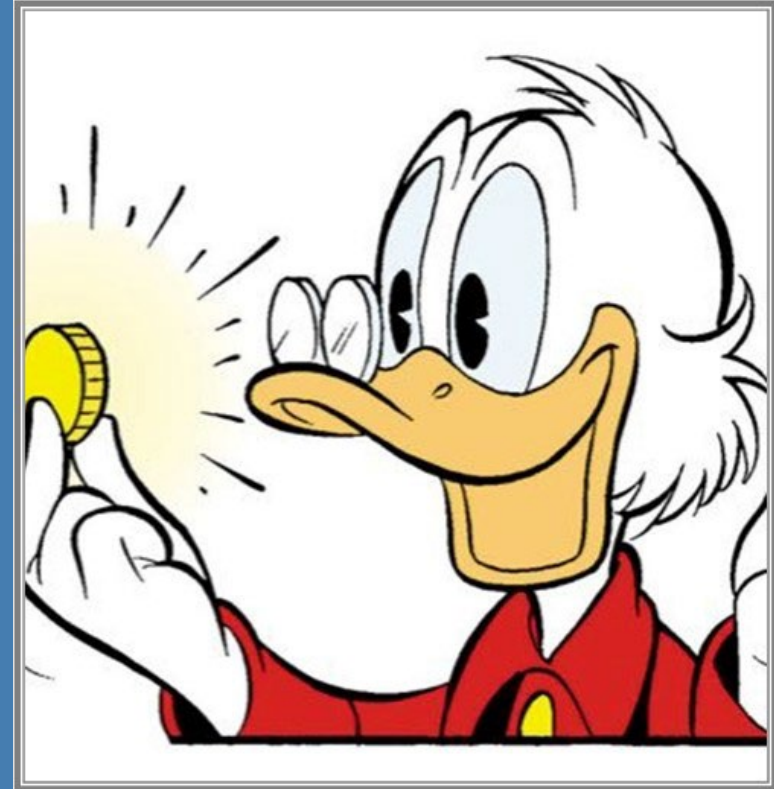
- **Online application form**
- **Required documents :**
 - Admission letter
 - Passport
- **In practice:**
 - 1062€ / month of stay
 - 2409€ / month if family reunification
 - 150€ administration fee
- **Deadline :** as soon as possible (one month in advance AT THE LATEST)

You can find more information [here](#)

Or contact us directly:

blocked.account@ulb.be

Proof of sufficient financial resources



- *La Semaine d'Accueil des Nouveaux Étudiants (SANE) :*

September 10 2026: welcome and information session for new international students on **on the Solbosch campus** + stands

14 septembre 2026: start of the academic year

⚠ If you **do not obtain your visa before September 1st**, it is essential to send your enrollment letter to the embassy, as **your admission letter will no longer be valid.**

Tutorial on how to receive your enrollment letter on slide 21



To book your accommodation in Brussels before you arrive, the Université Libre de Bruxelles recommends its partner platform Studapart

- **Many other platforms :**
- <https://www.brukot.be/>
- <https://housinganywhere.com/fr/>
- <https://www.immoweb.be/fr>
- Facebook groups

⚠ **Beware of scams** ⚠

Your accommodation must allow for domiciliation : domiciliation is the obligation to register with your local municipality (*commune*) with the address of the accommodation you are renting in your own name. It is normally always possible to be domiciliated in Belgium with a rented accommodation, unless it is explicitly specified in your rental agreement that domiciliation is not possible. If you have any doubt, please ask the landlord [before signing your rental agreement](#)

More information on the [The Housing Office page](#).

Accommodation in Brussels

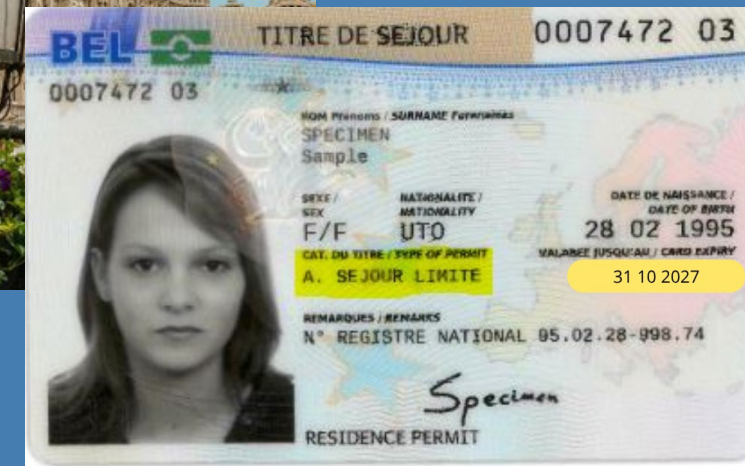


- **Make an appointment with [your local town-hall](#)** : visit the website of your town-hall to check how you should make an appointment (by phone, by email or online)
- **Required documents for your appointment:**
 - Passport
 - ULB registration letter
 - Proof of sufficient financial resources
 - guarantor
 - scholarship
 - or a blocked account
 - Health insurance certificate (*mutuelle*)
 - Formulaire standard*

 *Annexe 15*

- The local police will visit you and check that you do reside at the address you provided (do not forget to put your name on the bell and the letter-box)
- Your residence permit : you will first receive the codes of your residence card by post, and then you go to your local town-hall to collect your card (instructions for this will be provided with the codes)

Registration with your local municipality (commune)



- **Mandatory registration** covers your health costs in Belgium
- **Many companies** : *Partenamut, Mutualité Chrétienne, CAAMI...* compare them [here](#)
- **The cost and cover** varies according to the insurance company you choose, but for each health expense, always a part remaining at your charge

Numerous health and well-being services offered by the ULB at a very low cost : medical center with specialised doctors, psychologists, etc.

[Healthcare and well-being - ULB](#)



Health insurance (mutuelle)



- **Many banks** : ING, BNP, Belfius... compare them [here](#)
- To open a Belgian bank account you must first have received the *Annexe 15* (document issued by your municipality/*commune*, other required documents : passport/identity card (for European citizens), ULB registration letter, rental contract
- To open a bank account earlier even before moving to Belgium, you can open an online bank account with a neo-bank : Revolut, Wise, Nickel, etc.
- **Deadline** : as soon as possible



Open a bank account



- [Cost of Living in Brussels. May 2026. Prices in Brussels](#)
- Discover Brussels via this link:
<https://www.visit.brussels/en/visitors/plan-your-trip>
- Student jobs: **limited access!**

During the school year: maximum 20 hours per week
School breaks: unlimited

Do not exceed 650 hours per year to qualify for reduced social security contributions

Information and practical advice via [this link](#)

⚠ You cannot work until you have obtained your residence permit

Registration with your local municipality (commune)



- **ULB events** (*Fighting November Blues, Cocktail des ambassadeurs, etc.*)

- **ESN** International student association present in more than 40 countries

Students helping students whether you are an exchange student (Erasmus) or regularly enrolled at the ULB (bachelor or master).

Different types of activities (cultural, sport, evening events, and travels)

Buddy System

- **Discord ULB - International**

Application on which students can make contact before arriving in Belgium, in Brussels, and at the ULB in order to create strong links before the start of the academic year and to exchange throughout the year.



The registration link will be sent after the conference



Intégration at ULB




French as a Foreign Language – Classes

- ▲ Levels from pre-A1 to C1
- ▲ Improve or learn French
- ▲ Open to **students AND international mobility students**
- ▲ In-person classes in Q1 & Q2
- ▲ Can be included in your PAE (credit acquisition)
- ▲ 60h course = 5 ECTS, 30h course = 3 ECTS, summer intensive courses
- ▲ Placement test required to form level groups

*Click on the image to access
the webpage and all
information*



Click on the image to access
the webpage and all
information 

F9 Language Courses

- ▲ Levels from pre-A1 to B1 depending on the language
- ▲ Improve your language skills outside your curriculum
- ▲ Taught by teachers from the F9 language school
- ▲ FR, EN, and NL courses held on ULB premises
- ▲ Open to **students AND international mobility students**
- ▲ No credit acquisition
- ▲ Two formats: year-round courses (monthly) OR intensive courses during university holidays
- ▲ Monthly courses in Q1 & Q2: twice a week (in the evening)
- ▲ Intensive courses in Q1 & Q2: five times a week (in the morning)
- ▲ Registration via the F9 UV page: [Néerlandais](#) | [Anglais](#) | [Français](#)



F9 LANGUAGES
COURSES

The International Welcome Desk can help you with questions relating to visas and residence permits. **However, we are not in a position to speed up the application process with the Immigration Office or the town halls.**

Contact us

[Our web page](#)

welcome@ulb.be

 Calendly Book [an appointment](#) with us



Our [Instagram](#) account



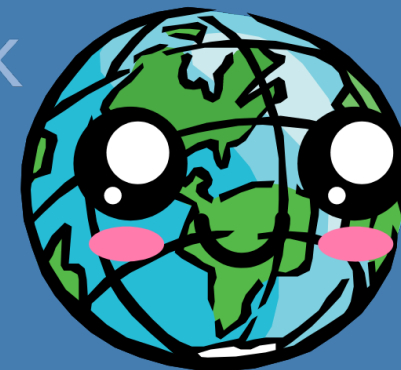
Join us :



The International Welcome Desk

ULB

International
Welcome
Desk



| Service | Link |
|--|---|
| Your registration -> Registration Office | https://www.ulb.be/en/enrolment/contacts |
| Recognition of qualifications (equivalence request) | https://equivalences.cfwb.be/ |
| Arrival in Belgium: visa, commune registration, health insurance → International Welcome Desk | https://www.ulb.be/en/non-exchange-international-students |
| Your courses, groups, study information → Your faculty | Nos facultés, institut et écoles - ULB |
| Accommodation → Housing Office | https://www.ulb.be/en/campus-life/accommodation |
| Life on ULB campuses | https://www.ulb.be/en/campus-life |
| Health and well-being | https://www.ulb.be/en/campus-life/healthcare-and-well-being |
| Choosing your studies, reorientation → InfOR-études | https://www.ulb.be/fr/s-informer-s-orienter/contacts-et-permanences |
| Language courses → ULB Languages | https://langues.ulb.be/en |
| Student job | https://www.ulb.be/fr/aides-services-et-accompagnement/besoin-d-un-job |
| Academic difficulties | https://www.ulb.be/fr/vie-sur-les-campus/se-preparer-et-reussir-ses-etudes |
| Support, services and assistance | https://www.ulb.be/en/aid-services-and-support |
| How to get to campus, where is my lecture hall? | https://www.ulb.be/en/solbosch/campus-map |





Roxane STEVENIERS
Registration Department – ULB



Registration procedures

- ▲ Dates and deadlines
 - ▲ Registration fees
 - ▲ Registration procedure
 - ▲ Online application form
 - ▲ Required documents
 - ▲ Admission requirements
 - ▲ Need help?
 - ▲ Contact
-



Complete your registration at ULB

- **Tutorial to watch or rewatch**
 - **You will need to start completing and finalizing your registration file on the 24th of June via the application form**
 - Submission of the remaining missing documents : Diploma, transcripts, ...
 - Deadline: 25th of October
 - Some files have already been submitted if the application file was complete (not all).
 - **Enrolment will be confirmed** provided that the application form is **complete** and the **€50 fee** has been paid by the 31st of October (via the MonULB portal). The remaining tuition fees must be paid by the 1st of February.
-



Once the registration is complete

⑩ **MonULB becomes your student portal**

All the necessary certificates will be available on your portal (registration certificate, public transport certificate, ...)

⑩ **The student card**

For regular students

Available from September at the Registration Office (Solbosch Campus, Building S, 4th floor) **if the correspondence address is abroad.**

Delivered to the correspondence address **if it is located in Belgium.**

For exchange students (Erasmus)

Available in September at the Student Mobility Office (SME).



Equivalence of the secondary school diploma (Bachelor only)

- **Request must be submitted by the 15 of July at the latest**

For candidates in their final year of secondary school and students who have already graduated from secondary school and have already submitted their application.

- **The final equivalence certificate must be submitted to us by the 30th of November at the latest**
- **Be very careful about the access granted by the equivalence**

-> Please provide the Equivalences Office with all documents proving your eligibility to the intended field of study in your country of origin:

- * Enrollment certificate
- * Selection/admission certificate
- * Grade transcripts

A change of course (= Reorientation) is only possible if the final equivalence does not grant access to the desired field of study

DAES results will be announced on the 30th of November, which may be a source of stress (be mindful of deadlines) or admission exam.

Tuitions Fees

Tuition fees for the 2026–2027 academic year will be modified. At this stage, the maximum amount being considered is €1,194 per academic year. Non-European Union students who are not assimilated would still be subject to additional tuition fees depending on their nationality.

| Nationality | Amount |
|--|--|
| National of a country outside the European Union exempt from the additional tuition fee contribution (Annexes 1, 2 and 3 of the ARES circular) | 1194 € |
| National of a country outside the European Union not included in the list of exempt countries | 1194 € + 4175 € of additional tuitions fees |



The €50 deposit must be paid before 31 October.

The remaining tuition fees must be paid no later than 31 January.





REMINDER : Enrolment remains provisional for students who are still awaiting final recognition of their qualifications through the equivalence certificate. This must be finalised by the 30th of November. The issuance of the equivalence is handled by the Equivalences Office of the Wallonia-Brussels Federation (FWB).

ATTENTION : If you have not yet received a positive response to your visa application, please withdraw your enrolment by the 30th of **November** so that you are not liable for the full tuition fees and to ensure that this academic year is not counted as a failure in your academic record

Questions/answers

- Raise the hand  to speak
- We'll reactivate your microphone
- You can also ask your question in the chat
(Q/R)
- Please read the chat carefully to see if your question has already been asked
- The presentation will be e-mailed to you with all links

