

My doctoral journey at ULB

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DocFiRe Unit (DR)



ULB PhD Day 2026



University missions



EDUCATION



SERVICE TO
SOCIETY



RESEARCH

Learning research **by doing** research
At the crossroads of the three missions of the
university

**3 actions
& 2
registrations**



Introduction



Learning



Developing



Sharing

Doctoral thesis

- Scientific research
- Writing and defence
- Doctoral degree (180 ECTS)

Doctoral research training programme

- Scientific, technical and cross-disciplinary training
- Certificat de formation à la recherche (60 ECTS)



Research activities, doctoral training and career development

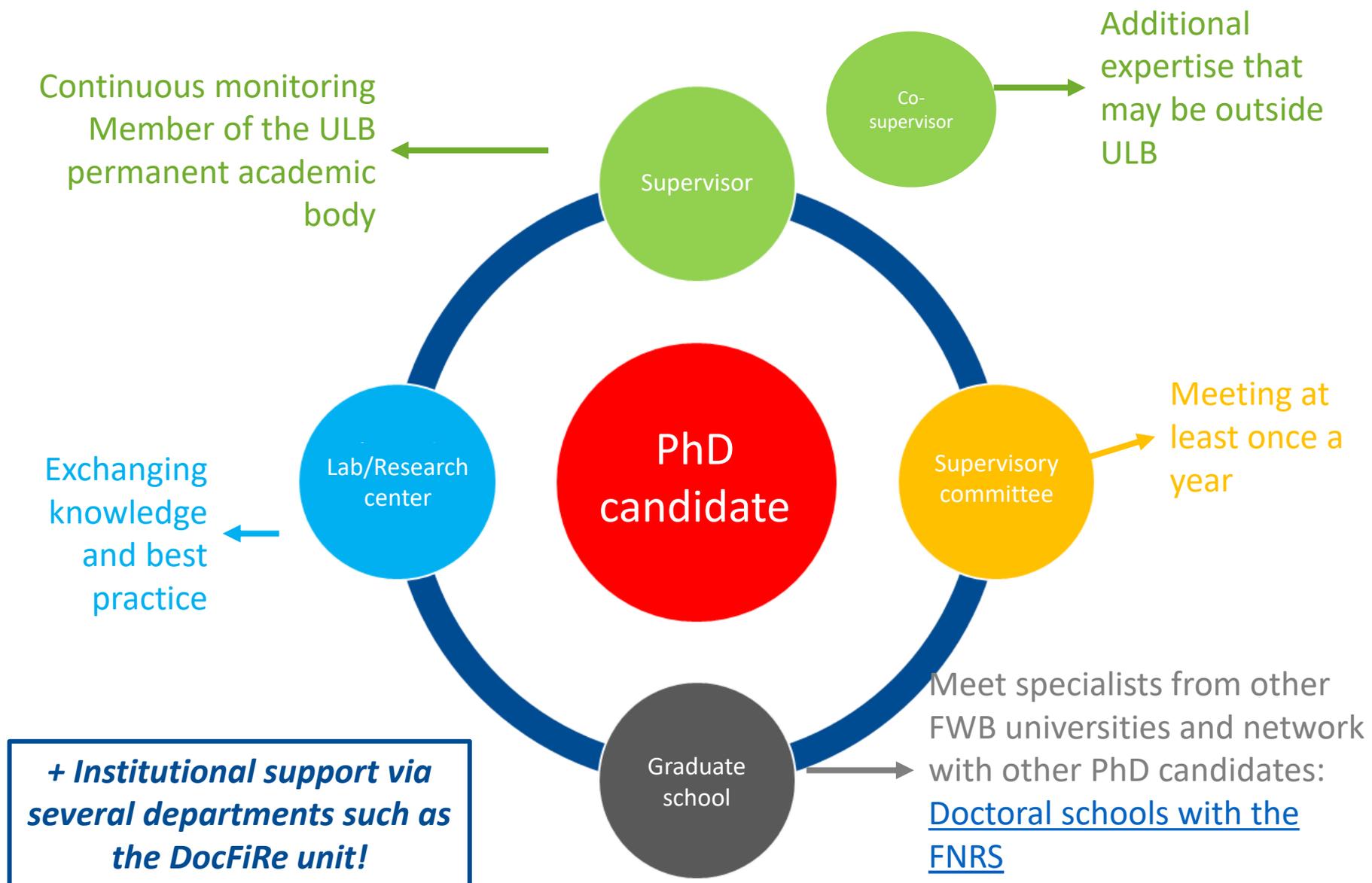


Timeline of the doctoral cycle

Supervision



ULB doctoral journey



Funding



ULB doctoral journey

Most common types of funding:

- Project submitted individually
 - *FNRS: Aspirant, FRIA, FRESH*
 - *ULB: Mini-ARC, development cooperation grand (ARES)*
- Being hired on a project obtained by a research center
 - *FWB: ARC*
 - *FNRS: PDR, Télévie*
- Being hired in a joint European programme: *Doctoral Network - Marie Skłodowska-Curie Actions (DN – MSCA)*
- Research contracts with companies
 - *Brussels-Capital Region (Innoviris): Applied PhD*
 - *Walloon Region: Win4Doc*
- Assistant (half-time research, half-time teaching)

➔ **Depending on each source, you may be a grant holder or an employee!**

Doctoral research training programme

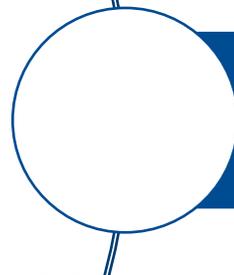


ULB doctoral journey



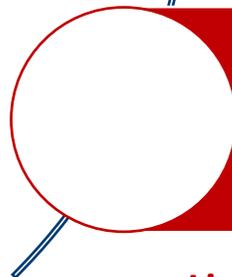
Discipline-specific scientific training

(courses, seminars, conferences, summer schools, research visits abroad, etc.)



Scientific production

(papers, oral communications, posters, organisation of seminars, etc.)



Transferable skills training

(communication, languages, ethics and integrity, copyright and intellectual property, project management, team management, teaching, etc.)

Link to ULB training catalogue: <https://portail.ulb.be/en/research/training-for-researchers>
(**email address:** formations.drh@ulb.be)

- **Validation of the activity and the number of credits depends on the supervisory committee**
- **You will not be allowed to defend your thesis until you have completed your doctoral training**

Re-enrolment & intermediate evaluation



- 1) Meeting with the supervisory committee
 - Discussion of the progress of the research
 - Discussion of the working environment (supervision)
 - Validation of doctoral training credits
 - **Advice on re-enrolment with the faculty**

- 2) Follow the re-enrolment procedure
 - **Directly managed by your faculty** (**WARNING** deadlines/internal forms)
 - **Pay the €32 administration fee**

List of the Faculty contacts for the PhD:

<https://www.ulb.be/en/phd/faculty-contacts-for-the-phd>

- 3) Follow the procedure for renewing your funding (depending on the funding body)
-
- ❖ **Mid-term: intermediate evaluation**
 - Format to be defined with your supervisory committee
 - If successful: 20 ECTS validated in the doctoral training programme

Dissertation

Original dissertation

Article-
based
thesis

Essay showing the connections
between a body of scientific
publications of which the PhD
candidate is the (co-)author

Project-
based
thesis

Dissertation based on a project or
piece of work of which the PhD
candidate is the (co-)author

French

Common in certain fields

English

Internationalization

Other

Other language accepted by the
faculty jury (depending on
discipline)

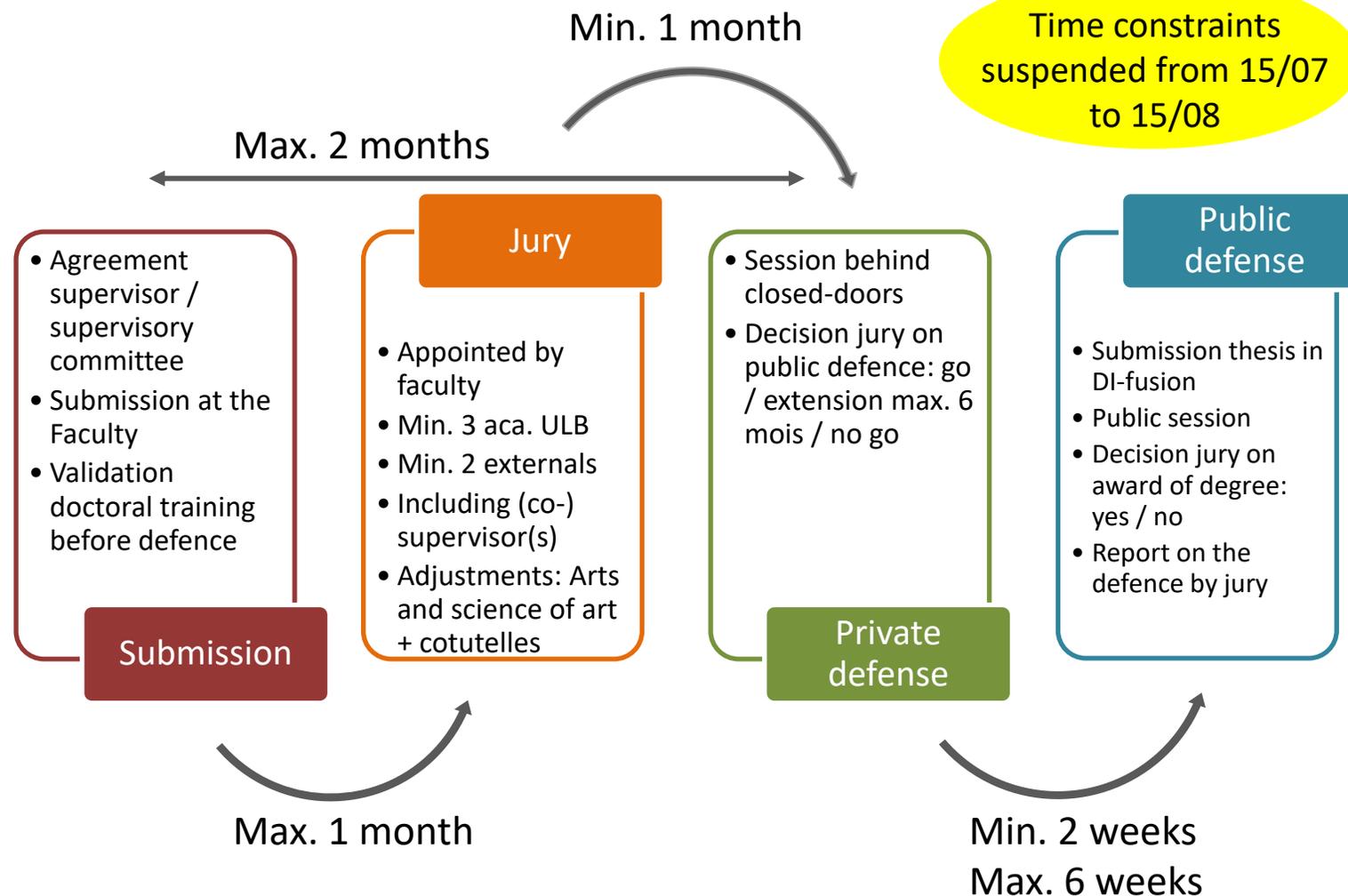
FORMAT

LANGUAGE



Thesis defence

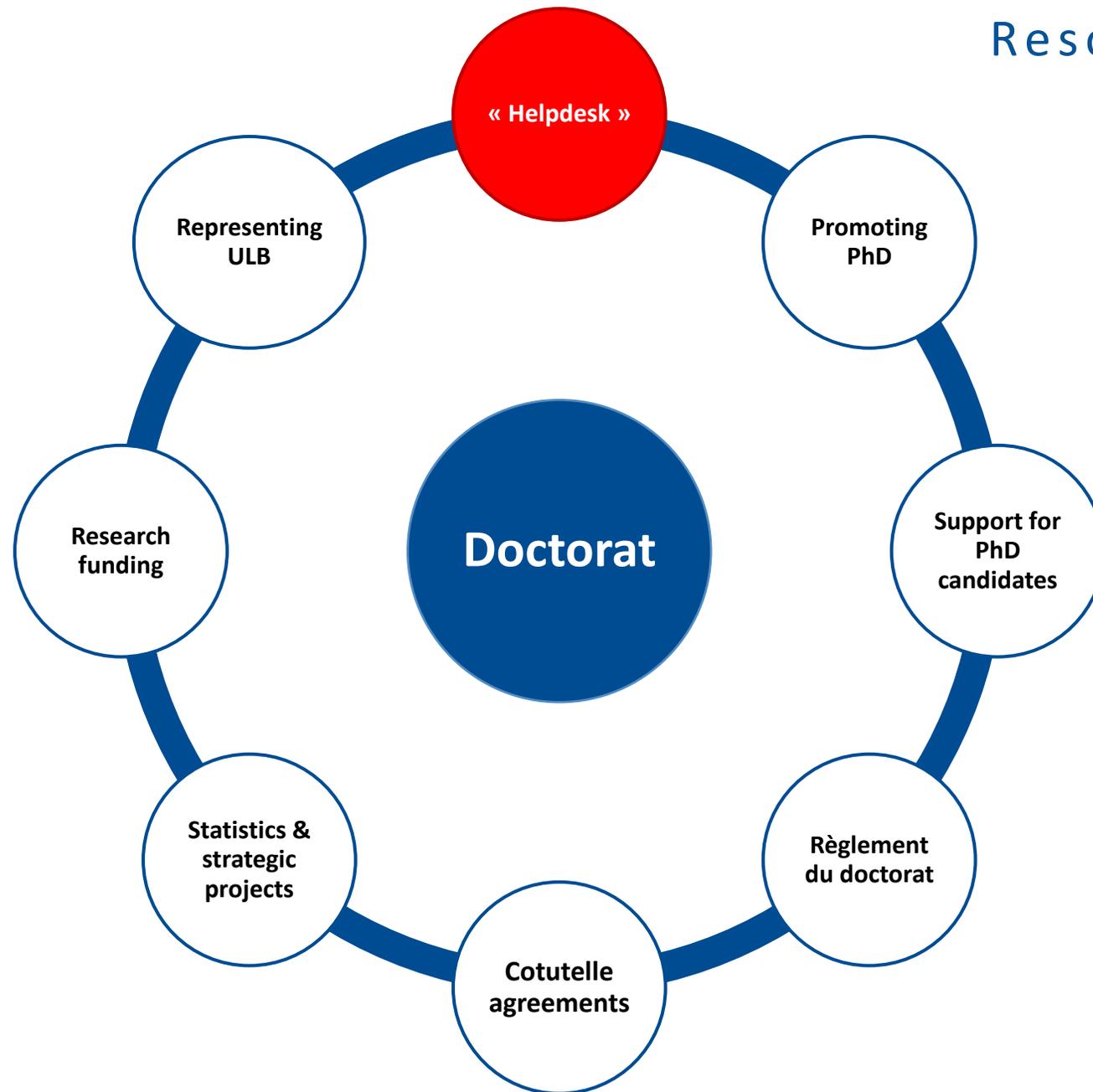
Thesis defence

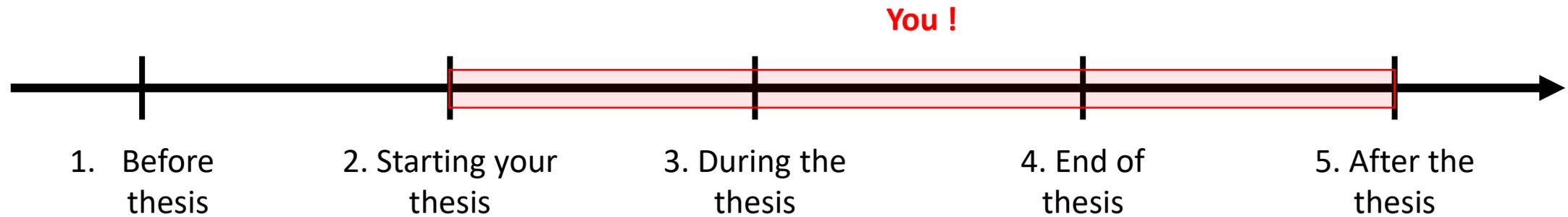


€€€ Credit of up to €250 for printing your thesis:
<https://www.pub-ulb.be/these/>



DocFiRe Unit — Our missions





- Questions about (re)enrolment, supervisors, funding, training, mobility (including cotutelles), valorization, well-being, the end of the thesis, the post-thesis period, etc.

➔ **Central information point!**

doctorat@ulb.be

- You're not alone! And neither are we! ➔ Collaboration with other departments/faculties



Mission #1: to inform you



General PhD contact:
doctorat@ulb.be

Questions about PhD at your faculty:
[Faculty contacts for the PhD – ULB](#)

Questions relating to cotutelles:
cotutelle@ulb.be

Questions relating to transferable skills training:
formation.dr@ulb.be

Questions relating to institutional research funding:
fonds.recherche@ulb.be

Questions relating to FNRS funding:
fnsr.ulb@ulb.be

Questions relating to European funding:
ulb-europe@ulb.be

Questions relating to regional funding and valorization:
ulbkto@ulb.be

PhD web pages



PhD

SUPERVISOR - Supervising a PhD thesis

Are you looking to supervise doctoral students, or are you already a supervisor? ULB makes sure you have opportunities for development, by hosting various seminars and gatherings for you each year. Tools dedicated to guidance and promotion are also available to you.

[More information](#)



Regulation on Doctoral Studies

The Regulation on Doctoral Studies defines the requirements and process involved in completing a PhD programme at ULB.

[More information](#)

Jointly supervised PhD (Cotutelle)

A jointly supervised PhD (cotutelle) is organised, supervised, and evaluated by two partner universities. This lets you enjoy broader and richer scientific support, as well as an international experience if the partner university is located abroad. Jointly supervised PhDs promote and stimulate scientific cooperation between researchers from ULB and other universities.

[→ More information](#)

PhD CANDIDATE - My doctoral journey

Your journey towards a PhD may last 3, 4, or 6 years, and it involves a number of steps that are listed on this page.

[→ More information](#)

Funding a PhD thesis

A PhD programme is the first step in a researcher's career. You are strongly encouraged to secure funding for your doctoral studies.

[More information](#)



Resources

Contact the Postgraduate Unit

A question about PhD (general information, regulation, funding, mobility, supervision, conflict, general skills training, cotutelle,...)?

Contact us!

 doctorat@ulb.be

Some useful links

- > Contact your **doctoral faculty manager** (re-enrolment, thesis submission, thesis defence,...)
- > Consult the **catalog of transferable skills training** (valuable in your doctoral training programme but also for your longer-term professional project)
- > Find your **thesis front cover template** and get a **thesis printing credit** from Presses Universitaires de Bruxelles
- > Get an **award to finalize your thesis**
- > Get more information on **financial support for your mobility**
- > Get an **ethical opinion** on your research
- > Follow the "ULB Doctorat / PhD" page on [LinkedIn](#) 



Staff portal: <https://portail.ulb.be/en/research/phd>

ULB website: <https://www.ulb.be/en/becoming-a-researcher/phd>

LinkedIn: <https://be.linkedin.com/showcase/ulb-phd>

Newsletter Remind'R



Sharing useful resources for researchers (monthly)

- « PhD & Postdocs »
- Training
- Call for projects
- Thesis defences
- Scientific seminars
- ...

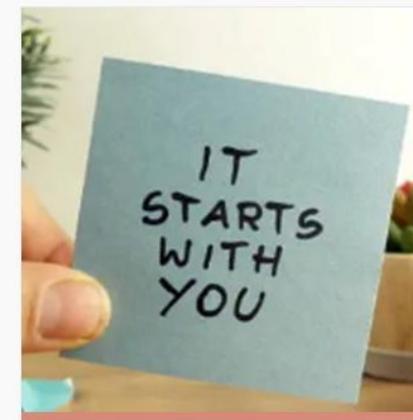
Resources



Formation | Training



Scientific presentation
skills and career
planning



La gestion d'équipe,
plus qu'un rôle
administratif !



<http://infofin.ulb.ac.be>

Resources

Liste des projets

| Programme | Prochaine deadline | Organisation | Description courte | Date de dernière modif. |
|---------------------|--|--------------|--|-------------------------|
| Appel MINI-ARC 2025 | 13/02/2025 remise du dossier en faculté | | Les Mini-ARC ont pour but principal la réalisation de thèses de doctorat dans le domaine des scie... | 05/12/2024 |
| Appel MINI-ARC 2024 | 15/04/2024 | | Vous trouverez ci-joints le nouveau règlement Mini-arc et les formulaires. | 14/12/2023 |

Affichage de 1 à 2 sur 2 résultats

par page 25

Description Infos supplémentaires Documents

Financement de thèse de doctorat

Appel MINI-ARC 2025

ULB

Sciences de la vie Sciences exactes et appliquées Sciences humaines et sociales

Les Mini-ARC ont pour but principal la réalisation de thèses de doctorat dans le domaine des sciences humaines. L'Université souhaite ainsi soutenir le doctorat mais aussi maintenir, accroître ou diversifier le potentiel de recherche et d'expertise des équipes de sciences humaines, en cohérence avec d'autres types de financement, notamment issus du FNRS.

Les bourses Mini-ARC sont attribuées à des chercheurs sur base de critères d'excellence et du potentiel de recherche qu'ils représentent pour l'avenir de l'ULB. Les boursiers Mini-ARC bénéficient d'un statut équivalent aux aspirants du FNRS : le mandat (à l'exception des bourses « seed money ») se présente sous la forme d'une bourse de deux ans qui peut être renouvelée une fois (4 ans au total). Le boursier bénéficie en outre d'un crédit annuel de fonctionnement pour lui permettre de conduire ses recherches.

remise du dossier en faculté : 13/02/2025

remise du dossier en faculté : 13/02/2025
transmission de la faculté au département recherch : 15/04/2025

Contacts ULB

Fonds Recherche
@ fonds.recherche@ulb.be

EURAXESS & HRS4R



EURAXESS is a multidisciplinary networking tool supporting researchers working in Europe and beyond. ULB is part of this worldwide platform which offers the following services:

Resources



EURAXESS Services

International Welcome desk

Support for international researchers (visa, residence/ work permit, health insurance, banking...)

EURAXESS Jobs

InfOR-emploi (coord.)

Support for publication of research job/ fellowship offers on the EURAXESS Jobs online database

EURAXESS Rights

Research Department (coord.)

Human Resources Strategy for researchers (HRS4R)
→ Label



EURAXESS Career Develop^t

Human Resources Department (coord.)

Coordination of general training for teachers and researchers

Many other resources

Make the most of this day by:

- Gather information that will be useful throughout your (post)doctoral studies
- Identify resource people at ULB
- Meet other PhD candidates & postdocs

Don't forget: we are here to help you!

doctorat@ulb.be

Thank you for your attention!

Questions?

