

## 'Activities, tasks, skills' form

The purpose of the 'activities, tasks, skills' form is to describe what you have gained from the personal and professional experiences that you wish to have recognised in order to enrol in a study programme.

For each activity—whose description must be identical to the one you have entered into the online admission form—, you should briefly describe its start and end dates, the industry, the organisation, and the context in which you engaged in the activity, as well as provide a list of specific tasks including how much of your time (in percent) you spent on each task and your level of proficiency (using the reference at the bottom of page 2 in this form); each task should be linked to a skill you have acquired (with comparisons, if possible, to the skills involved in the programme for which you are applying) and the knowledge you have called upon (with comparisons to the curriculum).

Please describe below the activity or activities involved in your professional and/or personal history that are **especially relevant** to your professional and academic project.



**Valorisation  
des acquis  
de l'expérience**

Context of the activity you wish to have recognised<sup>1</sup>

Activity or job	
Period covered	
Name of the company or organisation	
Branch	
Structure and context of the activity	

<sup>1</sup> You may make as many copies of this page as necessary, and remove any field that is not relevant to your situation.

### Detailed description of the tasks

Task	Level of proficiency <sup>2</sup>	% of your time dedicated to this task

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2 Level 1: Activity carried out with help

Level 2: Activity carried out independently

Level 3: You understand the activity and can teach others how to do it

Level 4: You can teach the concept and contribute to its evolution



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Recap of professional skills and knowledge acquired or called upon

For each task you have described, you may determine which skills you utilise in a professional context, and based on these skills you may determine what knowledge you call upon and develop.

Tasks	Professional skills and knowledge acquired or called upon