

List of documents for NON-UE students (with study VISA)

- Household composition: dated after **01/07/2025**
- Copy of my resident permit (front/back)
- Proof of payment for your ULB Sport registration 2025-2026 (optional)
- Copy of bank card (Belgian account **only**)
- Copy of your tax records ➔ taxes 2024 – **incomes 2023** (as long as you were in Belgium in 2023)
- **If I applied for a scholarship to the Fédération Wallonie-Bruxelles (FWB) :**
 - **Acknowledgment of receipt** received by mail **or** postal receipt if case of request sent by post
 - FWB's **decision** if already known (positive **or** negative)
 - If you have made an appeal to the FWB: **proof of sending** (= postal receipt)
- Proof that you are assumed by a guarantor (annex 32)
- Attestations on the honor to be filled in by the guarantor and the student
⇒ [Certificate available here](#)
- Your pay slips **as from September 2025** + working contract
- Summary of your personal and financial situation (to write yourselves)

DO NOT FORGET TO :

Send an email to sse@ulb.be to ask an **appointment** with a social worker.

This mail must contain: **LAST NAME, First Name, ULB number (matricule)**

Requests will be handled from:

25th August 2025 to 24th April 2026

Once your file is **COMPLETE**, an appointment with a social worker will be fixed.

On 24/04/2026, all incomplete (*) files will be closed and no appointment won't be possible anymore.

(*) « *incomplete file* » means:

- *One or several document(s) missing*
- *Inappropriate document*
- *Incomplete document (missing pages(s))*