

WELCOME

SESSION FOR NEW INTERNATIONAL
STUDENTS

SEPTEMBER 10
K BUILDING
1PM-2PM



Isabelle Meuret

Vice President for Academic Policy,
responsible for diversity and
gender policy.

WELCOME



Brussels' largest university at the heart of Europe

- ▲ A strategic location in Brussels, the capital of Europe
- ▲ A cosmopolitan city: 1 million inhabitants, 33% of international origin (104 languages spoken)
- ▲ Home to international decision-making centers (European institutions, NATO)
- ▲ 2 hours from London and Amsterdam, 1h20 from Paris



In the heart of Europe





3 Missions

- ▲ Quality education open to all
- ▲ A strong social commitment
- ▲ The pursuit of excellence in research

Delphine Dieudonné

Head of the International Welcome
Desk

WELCOME



The missions of the International Welcome Desk

- Welcome international students and researchers;
- Manage blocked accounts;
- Create a welcome strategy and improve the arrival and integration of all new international students/researchers on campus.

We would like to remind you that the ULB International Welcome Desk can help you with questions relating to visas and residence permits. **However, we are not in a position to speed up the application process with the Immigration Office or the town halls.**

Are you an Exchange student? The [Service de la mobilité étudiante](#) (SME) and your Faculty will take care of you.

Who are we?



Delphine Dieudonné
*Head of the IWD and in
charge of welcoming
international researchers*



Alix Colomb
*Administrative assistant
at the IWD - Blocked
account administrator*



Rabia Bellaouadil
*Administrative assistant
at the IWD*



Life in Brussels



- Discover all the neighbourhoods and what to do in Brussels via : [Visitors](#) | [Visit Brussels](#)



- **Make an appointment with your local town-hall** : visit the website of your town-hall to check how you should make an appointment (by phone, by email or online)
- **Required documents for your appointment:**
 - Passport
 - ULB registration letter
 - Proof of sufficient financial resources
 - guarantor;
 - scholarship;
 - or a blocked account
 - Health insurance certificate (*mutuelle*)



Annexe 15

- **The local police will visit** you and check that you do reside at the address you provided (do not forget to put your name on the bell and the letter-box)
- **Your residence permit** : you will first receive the codes of your residence card by post, and then you go to your local town-hall to collect your card (instructions for this will be provided with the codes)



Registration with your local municipality (*commune*)



Annexe 1 Annexe 2

Annex 1 requested by the Belgian authorities

Annexe 1 de l'arrêté ministériel du 28 mars 2022 déterminant les formulaires standard visés aux articles 99, 103 et 104/3 de l'arrêté royal du 8 octobre 1981 sur l'accès au territoire, le séjour, l'établissement et l'éloignement des étrangers.

MODÈLE DE FORMULAIRE STANDARD

pour l'obtention d'un visa ou d'un titre de séjour en tant qu'étudiant(e) (ressortissant d'un pays tiers), visé à l'article 99 de l'arrêté royal du 8 octobre 1981 sur l'accès au territoire, le séjour, l'établissement et l'éloignement des étrangers

Logo de l'établissement d'enseignement supérieur (*facultatif*) :

Je, soussigné(e) ⁽¹⁾

En ma qualité de représentant(e) de ⁽²⁾ :

Confirme que l'étudiant(e) ci-dessous :

Nom :

Prénom :

Date de naissance :

Nationalité :

- ☐ A obtenu une **inscription définitive** pour suivre des études supérieures à temps plein en qualité d'étudiant(e) régulièrement inscrit(e) durant l'année académique 20... - 20...
- ☐ Est accepté(e) au sein de l'établissement d'enseignement supérieur susmentionné comme **étudiant d'échange** du .../.../20... au .../.../20...
- ☐ Est inscrit(e) à une **année préparatoire** durant l'année académique 20... - 20...
- ☐ Est admis(e) aux études en vue de suivre des études supérieures à temps plein durant l'année académique 20... - 20... avec comme date ultime d'inscription le .../.../20... ⁽³⁾
- ☐ Est admis(e) à une **année préparatoire** durant l'année académique 20... - 20... avec comme date ultime d'inscription le .../.../20... ⁽³⁾
- ☐ Est inscrit(e) à un **examen ou une épreuve d'admission** pour suivre des études supérieures à temps plein durant l'année académique 20... - 20...



is the Annexe 2 of your admission letter and is already filled

Annexe 2 : Formulaire standard pour l'obtention d'un visa ou d'un titre de séjour en tant qu'étudiant(e) en application de l'article 99 de l'AR du 8/10/1981

Je, soussignée, CALISKAN Meltem

En ma qualité de représentante du Service des Inscriptions de l'Université libre de Bruxelles

Confirme que l'étudiant ci-dessous

Nom : [REDACTED]

Prénom : [REDACTED]

Date de naissance : [REDACTED]

Nationalité : [REDACTED]

Est admis aux études en vue de suivre des études supérieures à temps plein durant l'année académique 2024-2025 avec comme date ultime d'inscription le 30/09/2024

Intitulé du grade académique correspondant au programme d'études :
Master de spécialisation en microfinance

Le programme d'étude comprend un nombre total de 60 crédits ECTS, pour l'ensemble de la formation, sous réserve d'ajouts d'enseignements complémentaires qui pourront être imposés à l'étudiant(e), ou de dispense(s) qu'il/elle aurait obtenue(s) (avec un minimum de 54 crédits par année académique).

Cette année académique, l'étudiant effectuera une mobilité, dans le cadre d'un programme de l'Union ou un programme multilatéral comportant des mesures de mobilité ou d'une convention entre deux établissements d'enseignement supérieur ou plus, dans un ou des établissements d'enseignement supérieur situé(s) dans un autre Etat membre de l'Union européenne en vue d'acquérir un certain nombre de crédits ou un diplôme conjoint (unique ou multiple):

☐ OUI

☒ NON

Si oui : la durée de la mobilité est à priori de 6 mois.

Fait à Bruxelles, le 1 août 2024

Signature du représentant de l'établissement susmentionné :

Mandatory registration to cover your health costs in Belgium

- **Many companies** : *Partenamut, Mutualité Chrétienne, CAAMI...* compare them here
- **The cost and cover** varies according to the insurance company you choose, but for each health expense, always a part remaining at your charge
- **Questions about registration *Partenamut/Mutualité Chrétienne*?** Ask the health insurance directly:

@ Parking Janson TODAY till 4pm for mutualité chrétienne

@ The International Welcome Desk office (Avenue Jeanne 52)

PARTENAMUT : every Tuesday mornings 10am to 1pm from 16/09 to 07/10

Numerous health and well-being services offered by the ULB at a very low cost : medical center with specialised doctors, psychologists, etc.

[Healthcare and well-being - ULB](#)

Health insurance (*mutuelle*)



To open a Belgian bank account, you must first have received the *Annexe 15* (document issued by your municipality/*commune*)

Other required documents : passport/identity card (for European citizens), ULB registration letter, rental contract

- **Many banks** : ING, BNP, Belfius... compare them [here](#)

-> To open a bank account earlier, you can open an online bank account with a neo-bank : Revolut, Wise, Nickel, etc.

- **Deadline** : as soon as possible

Open a bank account



- Brussels' **public transport** company is called **STIB**
- **Reductions** on monthly and annual plans for students under 25
- **To obtain a subscription :**
 - BOOTIK (ID, identity picture, ULB registration letter)
 - Kiosks to load your card
- **On board**, contactless payment only

Compare STIB products [here](#)



Public transport in Brussels

THE STIB-MIVB SCHOOL SEASON TICKET

Do you only travel with **STIB-MIVB**? The STIB-MIVB school season ticket for only **€ 12 a year** is the perfect solution!

The STIB-MIVB school season ticket is **valid for 12 months on the entire STIB-MIVB network** (bus, tram, metro), except from Brussels Airport with line 12.



HOW MUCH DOES A STIB-MIVB SCHOOL SEASON TICKET COST?

The fares for one year:

- First purchase: € 12
- Second purchase: € 12
- Third purchase and more within the same household: € 0

YOU DO NOT OWN A PERSONAL MOBIB CARD?

1. Go to one of our 5 [BOOTIK](#)
2. Ask for a STIB-MIVB school season ticket
3. Present your eID. If you're older than 18, you are also required to provide a [school certificate](#) (paper version only). You don't have an eID? Take another identity document and an ID photo
4. Pay € 5,00 for your MOBIB card and the price of your school season ticket

[It is also possible to buy your MOBIB card online.](#)





Life on the campus

ULB-Culture_: enjoy discounts and free tickets for cultural activities at ULB or with partners (theaters, museums, cinemas...). The pass costs 12,5€/year.

ULB Sports organises a wide range of sports activities on the various campuses of the University (Solbosch, Erasme, Charleroi). The activities take place throughout the entire academic year depending on specific programmes for 60€/year.

Access to the university canteen : several options on the campus all focused on healthy, sustainable, and ethical food. They offer tasty, balanced meals made with as many local and seasonal products as possible.
Check menus and prices : [Restaurants et commerces à l'ULB](#)

[And many student organizations](#)

Want more info ? [Campus life - ULB](#)

- [La Semaine d'Accueil des Nouveaux Étudiants \(SANE\)](#) from today 10th to the 15th of September **on the Solbosch campus** :
 - TODAY: stands from 10am to 4pm
- **ULB events** (*Fighting November Blues on the 13th of November* (date to be confirmed), *Cocktail des ambassadeurs*, etc.)
- **Intensive French courses** given by [ULB Langues](#)

Integration at the ULB



- **Application** on which you can chat with other international students in order to create strong links before the start of the academic year and to exchange throughout the year

Students are given the opportunity to create discussion groups based on hobbies, etc.

Download the application : [Goin' Connect - Registration \(goinconnect.com\)](https://goinconnect.com)



Integration at the ULB

STUDENT FEEDBACK

"I think it's very cool for us, as foreign students, to talk and learn from other experiences. It could help a lot, not starting the academic year knowing nothing about the university or being a complete stranger."

-Marian from 🇨🇺

"It's good initiative. Really good in connecting with other students of ULB. Helpful in that I can ask for accommodation."

-May from 🇲🇪

"I really like the idea, connecting with other students before arriving helps a lot with reducing stress and feeling more confident. It's also a great way to start building friendships early."

-Giovanni from 🇮🇹

"I love the app, it's super helpful and I can meet people before going to uni which facilitates integration and mitigates the stress we all have about going abroad. Thank you for the app !!!"

-Aya from 🇲🇪

Goin'

SAA - WHAT IS IT ?

LEARNING SUPPORT SERVICE (SERVICE D'AIDE AUX APPRENTISSAGES)

→ to help you put in place effective learning strategies



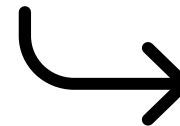
UV SAA-ULB

WHAT

- Self-management
 - motivation, regulation, stress management
- University methodology
 - memorising, summarising, note taking, ...
- Digital tools
 - Skills assessment, Office suite, statistical tools, digital images)
- Developing your study project
- Disciplinary
- ...

HOW

- (Free for ULB students)
- Individual or group support
- Student profile analysis
- Useful tools
- Local branch in each faculty + 1 international liaison
- ...



Eva Collignon
eva.collignon@ulb.be



SSE - WHAT IS IT ?

STUDENT SOCIAL SERVICE(SERVICE SOCIAL ÉTUDIANT)



Having trouble paying your tuition fees? Looking for help paying for your studies?
Need help navigating the administrative processes?



IT ALL STARTS ONLINE

WHO

- EU and non-EU students
- Not eligible for by SSE assistance
 - Doctorate student
 - Erasmus student (incoming)
- Welcome Desk for Refugees
 - Specific assistance

WHAT

- Free ULB Sports and ULB Culture cards
- Help with the purchase of mandatory course materials
- Help with the cost of psychological counseling
- Exam compensation allowance
- Temporary loan of computers and access to the purchase of reconditioned computers at very good prices (Tictopia company)

Where? On the Solbosch campus Building M, top floor



Tristan Trafalski

Registration Office

WELCOME





Complete your registration at ULB

- ▲ [Tutorial](#): last steps to validate the registration (in French)
 - ▲ Your registration is finalized when :
 - All supporting documents have been approved (registrations are not validated before July 01 2025)
 - First payment of the tuition fee is made (minimum 50 euros) before October 31 2025 (via the MonULB portal and the rest of the minerval must reach us by January 31 2025 at the latest)
 - ▲ MonULB becomes your student portal
 - All useful certificates online (proof of registration, certificate for public transport) on receipt of payment of €50
-



Once the registration is complete

▲ The student card

- **For regular students**

Available from September at the Registration Office (Solbosch Campus, Building S, 4th floor) **if the correspondence address is abroad.**

Delivered to the correspondence address **if it is located in Belgium.**

- **For exchange students (Erasmus):**

Available in September (arrival 1st quadrimester) or February (arrival 2nd quadrimester) from the Faculty secretariats.



Registration remains provisional for students awaiting secondary school diploma equivalence (to be regularized before December 1, 2025). The issuance of the equivalence is handled by the Equivalences Service of the Wallonia-Brussels Federation (FWB).

ATTENTION: If you have not received a positive decision for your visa, please unregister before **November 30** to avoid being liable for the full tuition fee and to ensure that the year is not counted towards your funding eligibility.

KEY DATES FOR REGULAR STUDENTS

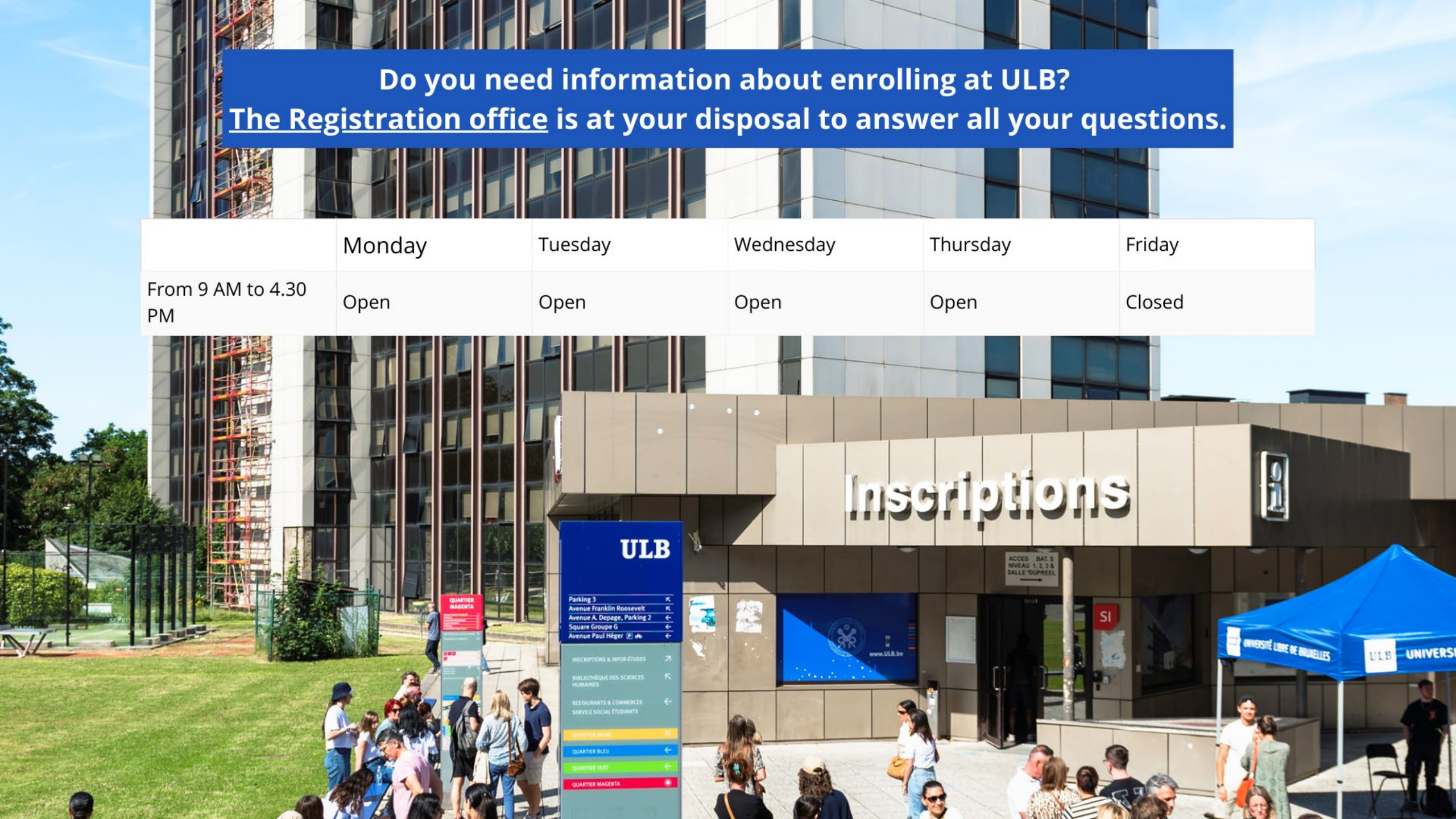
Month	Deadline	Task
• October	25th of October	• Acceptance of registration with missing documents
	31st of October	• Payment of deposit to our account. Online payment strongly recommended. <u>No cash</u>
• November	30th of November	• Submission of equivalence for Ba1 registration. We will provide further information on equivalence, but please note that we are not in charge of the equivalence process. No submission by this date will result in unregistration. If the equivalence does not give access, the person can reorient themselves in another course to which they have access and for which the Commission's criteria are met (this is the only case).
	30th of November	• Submission of DAES → The no submission by this date will result in unregistration.
	30th of November	• Unregistration → by 30/11 at the latest, otherwise the student is liable for the remaining balance of the entire minerval.
• January	31st of January	• Payment of the entire minerval into our account. Online payment strongly recommended. <u>No cash</u>
• May	25th of May	• Delivery of final diplomas (if provisional diploma supplied on admission).

Modification of registration: does not apply to non-assimilated students.



Do you need information about enrolling at ULB?
The Registration office is at your disposal to answer all your questions.

	Monday	Tuesday	Wednesday	Thursday	Friday
From 9 AM to 4.30 PM	Open	Open	Open	Open	Closed



Valery Fievez

Co-President of Erasmus Student
Network ULB Brussels

WELCOME



Welcome !



ESN



Erasmus Student Network
ULB Brussels

2025 - 2026



What is ESN ?

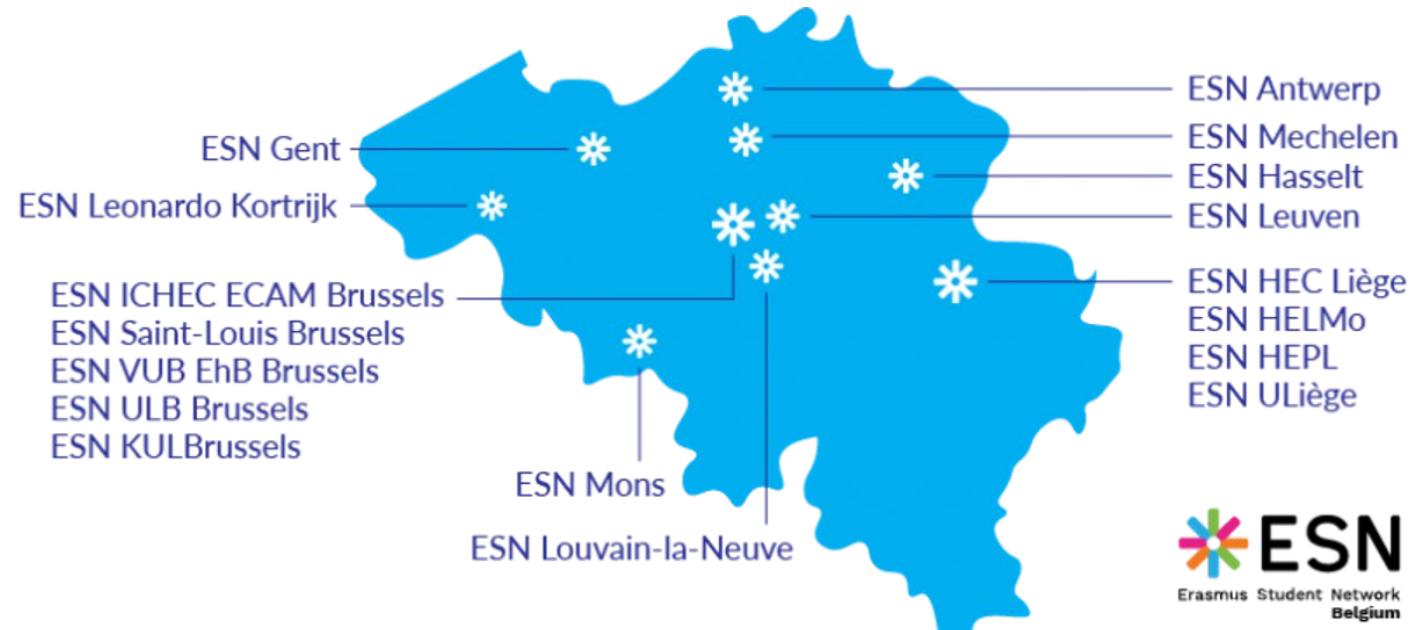
Erasmus Student
Network

Council of Europe
funding and
Erasmus+ program

Students helping
students



ESN in Belgium



- 17 sections
- We are active since 2019 in ESN

Missions

Welcome

Support

Supervise

Integrate

Create
memories



To be part of ESN ULB Brussels

Exchange/international students:

- ⇒ Participate to the activities (trips, parties, events, discovery of the Belgian culture, meetings between international students,...)

Local/regular students:

- ⇒ Organize / support the organization of activities
- ⇒ Take part in the team buildings
- ⇒ Training, personal development
- ⇒ Networking
- ⇒ Language practice

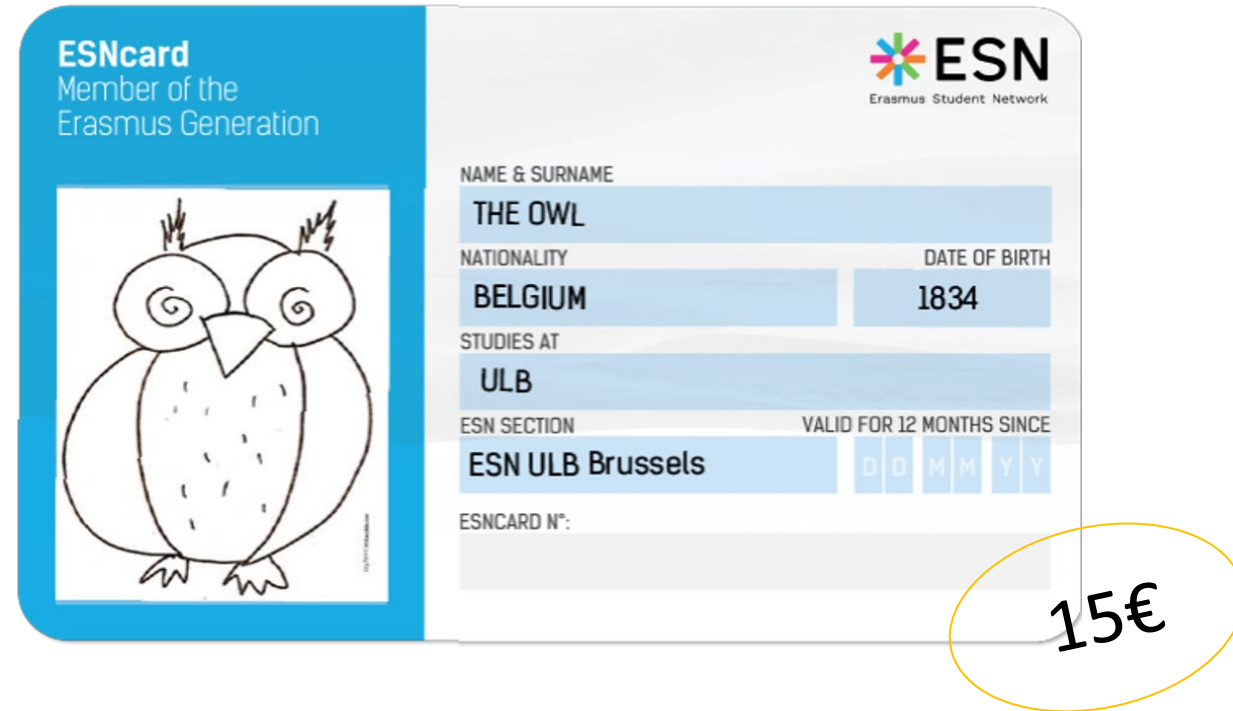


Our team !





ESNcard



- Discounts with Ryanair, Spotahome, flibus, Samsung Tomorrowland, ... with local partners and with us !
- Weekly sales on the campus (H2.162)

Buddy System

Meet local students

Multicultural exchange

Discover Brussels

Registrations on

<https://buddysystem.eu/en/>



BUDDY SYSTEM

Would you enjoy discovering the local culture and practice a new language? Would you like to meet local students?

Join here:



ULB

ULB International
Welcome
Desk



Contacts



esn_ulb_brussels@esnbelgium.com

<https://esnulbbrussels.org/>



Delphine Dieudonné

Head of the International Welcome
Desk

WELCOME



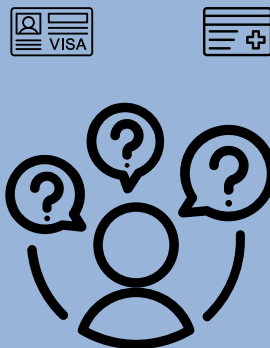
The International Welcome Desk:

ULB welcome desk for international students and researchers

Administrative support

If you have any questions regarding your:

- visa application
- commune (local municipality) registration
- residence permit
- blocked account
- health insurance (mutuelle)
- etc.



Integration throughout your studies



We offer you:

- a buddy system
- socio-cultural activities organized by the ESN student association
- International Welcome Desk events
- [the Goin' Connect application](#)

Welcome arrangements

We inform you via:

- our web pages
- our information sessions
- our welcome guide
- our Instagram
- our webinars



Visit us!



- Avenue Jeanne 52 Ixelles 1050
Building Je52 (from Tuesday to Thursday 10AM-4PM)
- welcome@ulb.be

Please note that the International Welcome Desk can help you with questions relating to visas and residence permits. However, we are not in a position to speed up the application process with the Immigration Office or the commune (local municipalities).

Guided tours of the Solbosch

Today in English with ESN:

- 2.15pm: Departure from the building K entry hall

Friday 12/9, Monday 15/9 and Tuesday 16/9 in French:

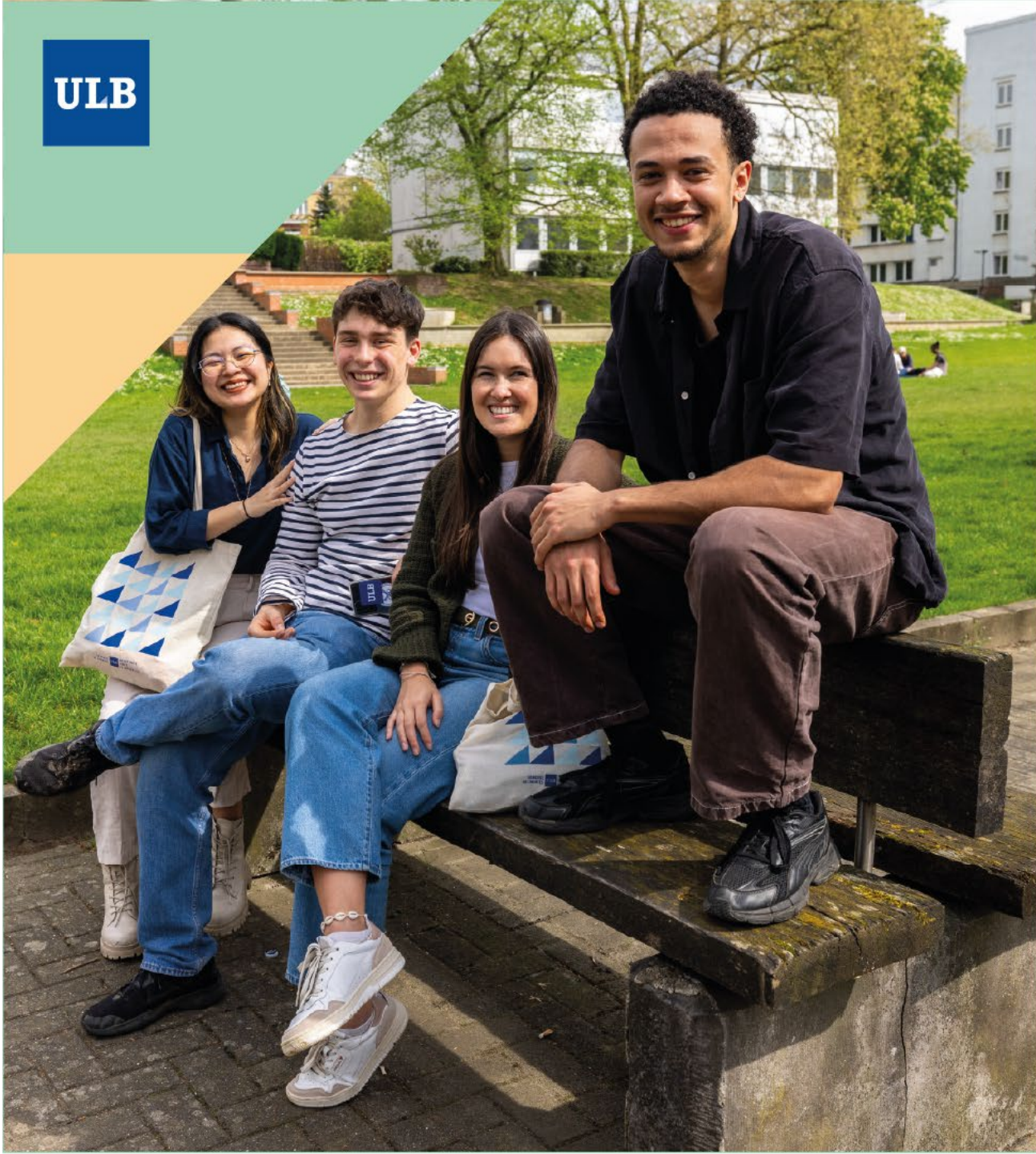
- 8h45am: Departure from the middle of Avenue Héger, at the information bowers
- 12h30: Departure from the middle of Avenue Héger, at the information bowers
- 3pm: Departure from the middle of Avenue Héger, at the information bowers



Students on mobility programs (Erasmus/Erasmus Mundus/ARES CCD) your welcome pack will be distributed by your faculty or coordinator.

What's next?





The ULB Communication Department is looking for students to promote international mobility.

We're planning interviews and photo shoots and we need you!

Interested? Fill in the form using this QR code.

