



# ULB AS AN **EXCHANGE** **STUDENT**

## REGISTRATION AS AN EXCHANGE STUDENT

A stay as an exchange student at ULB can only take place on the basis of Inter-University Agreements between ULB and the partner universities. For more information, please consult your University's International Relations service.

Individual applications (from "free-movers") are not accepted. Your application must go through your university.

To be considered eligible, your application must include, inter alia, the proposed study programme or «Learning agreement».

After receiving your application via your University's International Service and reviewing it, we will inform you directly of our decision. A copy will be sent to your University.

Before purchasing your airline ticket, please wait for the acceptance letter that you will be sent by ULB. This should arrive in sufficient time for you to complete all arrangements that a stay a long way from home requires.

The name of administrative Officer responsible for you will be indicated to you in the acceptance letter that will be sent to your personal address in adequate time.

## ACADEMIC COORDINATORS

The name and contact details of your ULB Academic Coordinator will be included in your acceptance letter. Your Academic Coordinator is responsible for monitoring your stay with us from an academic point of view. S/he will validate the curriculum that you will be following at the ULB as an exchange student and answer any questions you may have on it.

The ULB publishes its course catalogue a few weeks before the start of each academic year. The catalogue lists all of the courses offered, together with information about the faculties, the period when they are held (1st, 2nd term or 1st and 2nd terms for annual courses) and the person teaching them.

The catalogue is available on:  
[www.ulb.be/fr/etudier/programme](http://www.ulb.be/fr/etudier/programme)

## WELCOME!

Upon arrival at the university, you will receive your student card and the official certificates establishing your status as a ULB student. No registration fee will be requested but you must have paid the registration fees for the academic year of your exchange at your home University. Please be aware that we may request a proof of your registration at any time.

Some of our Faculties offer a special welcome to exchange students. You will be informed of such either directly by the Faculty itself, or when you visit the Student Mobility Office.

## STUDENTS GRANTS

As stated in students' mobility agreements, our University offers no grants to the exchange students it accepts. You will be dependent on your own resources or those offered by your home University for funding your stay at the ULB.